2025 Fall Enrollees Graduation Requirements Guidance

College of Sustainability and Tourism (ST) 2023 Curriculum / English-basis

Student Office



There will be a Q&A section at the end of the guidance session.



These materials are available on the New Student Orientation website. Please feel free to scan the QR code and look at the materials while listening.



Please check the <u>website</u> regularly if there is anything you don't understand about course registration.



1. Understand university studies/structure

2. Understand your graduation requirements

3. Learn about how to prepare for course registration

Basic Info & Graduation Requirements Course Registration 2-1 What is Course Registration? **Basic Info about Studying at University** College of Sustainability and Tourism (ST) 1-2 2-2 **Course Registration Periods Graduation Requirements & Subject Fields** 2-3 **Preparation Work for the Course** Break **Registration Guidance** Other 2-4

1-1. Basic Info about Studying at University

Academic Calendar (Annual Schedule)

October		1st Quarter	
November		1 st Quarter	
December	Fall Semester	2 nd Quarter	
January	raii Semestei	2 Quarter	
February		Winter Session	
March			
April		1 st Quarter	
May		i Quarter	
June	Spring Semester	2 nd Quarter	
July	Spring Semester	2 Quarter	
August		Summer Session	
September			

What is the Academic Calendar?

- A calendar that shows the annual university schedule. Each year is divided into 2 semesters, and each semester is further split into 2 quarters and a session.
- The Spring Semester starts in April, and the Fall Semester starts in October.
- A session is a weeklong class period at the beginning of each of the long vacations.

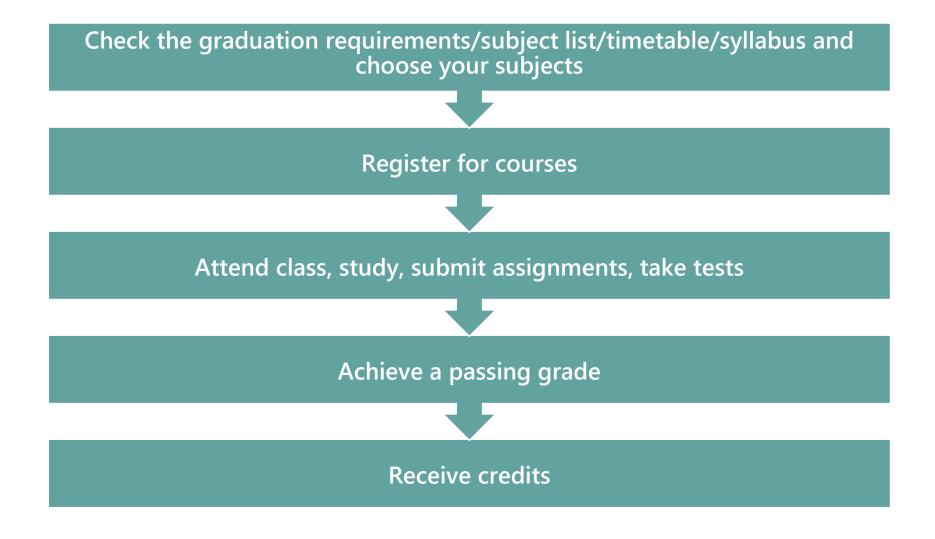
Academic Calendar 🕣

► Students who Enroll in Spring: The "Spring Semester" is their first semester

1 st Year		2 nd Year		3rd V	Year	4 th Year		
Spring Semester	Fall Semester	Spring Semester	Fall Semester	Spring Semester	Fall Semester	Spring Semester	Fall Semester	
1st Semester	2nd Semester	3rd Semester	4th Semester	5th Semester	6th Semester	7th Semester	8th Semester	

► Students who Enroll in Fall: The "Fall Semester" is their first semester

1 st Year		2 nd Year		3rd	Year	4 th Year		
Fall Semester	Spring Semester	Fall Semester	Spring Semester	Fall Semester	Spring Semester	Fall Semester	Spring Semester	
1st Semester	2nd Semester	3rd Semester	4th Semester	5th Semester	6th Semester	7th Semester	8th Semester	



Types of Courses

Spring Semester: Classes are taught over 2 months, either from April to May (1st Quarter) or from June to July (2nd Quarter)

Fall Semester: Classes are taught over 2 months, either from October to November (1st Quarter) or from December to January (2nd Quarter)

Course Type	Credits	Offered	Classes Per Week	Total No. of Classes
Lactura Subjects	2	Quarter-basis (2 months)	2	14
Lecture Subjects	2	Semester-basis (4 months)		
Seminar Subjects	2	Semester-basis (4 months)	1	14
Languaga Subjects	4	Semester-basis	4	56
Language Subjects	2	(4 months)	2	28

Spring Semester: Classes are taught over 4 months from April to July

Fall Semester: Classes are taught over 4 months from October to January

Course Formats

Courses are offered in one of two formats: "In-person" or "Distance Learning (Online/On Demand)".

Please check both the syllabus and course timetable for information about the class format for each course.

Course Format		How to Attend Classes
In-person Courses		Classes are taught in person (in the classroom). However, some class sessions may be held online (via Zoom). In that case, students need to attend online (via Zoom) for those classes.
Distance	Online	Classes are held in real-time. Classes will be taught via Zoom on the day and period indicated on the course timetable.
Learning Courses	On Demand	Course materials and recorded lectures are uploaded to Moodle or another platform, and students must watch them and submit any assignments within the set time period. In principle, the materials will be made available on the day and period listed on the course timetable.

(Warning about Credit Requirements) –Please be careful about the following when registering for courses by yourself from your 2nd semester onwards–
Under the Standards for the Establishment of Universities and APU's University Regulations, the maximum number of credits from Distance Learning Courses that can be counted towards graduation is 60 credits. If a student earns more than 60 credits from applicable courses, the additional credits will not count towards the number of credits needed for graduation. For more information, please see <u>Course Formats</u> (website).

Sample Timetable (1st & 2nd Quarter)

- <u>Please remember that your timetable will be different in the 1st and 2nd quarter</u> if you register for quarter-basis courses!
- You cannot register for semester-basis courses during the days and class periods where you have registered for quarter-basis courses.

Period	Class Time	Term	Mon	Tue	Wed	Thu	Fri
1	8:45-10:25	1Q	Japanese Foundation Course I	Japanese Foundation Course I	Student Success Workshop	Japanese Foundation Course I	Japanese Foundation Course I
2	10:35-12:15	2Q 1Q			Multicultural Cooperative	1 st Quarter Subjec	
		2Q 1Q			Workshop Semester		
3	12:30-14:10	2Q	Japanese Foundation Course II	Japanese Foundation Course II	Subjects	Japanese Foundation Course II	Japanese Foundation Course II
4	14:20-16:00	1Q					
4	14.20-10.00	2Q					
5	16:10-17:50	1Q	Introduction to				
3	10.10 17.50	2Q	Tourism and Hospitality				
6	18:00-19:40	1Q				2 nd Quarter Subjec	ts
O	10.00-13.40	2Q					

Regular Grades

Grade	Mark	Pass/Fail
A +	90% or above	
Α	80-89%	Pass
В	70-79%	(Receive Credits)
С	60-69%	
F	59% or below	Fail

▶ Other Grades

Code	Meaning	Notes
Р	Pass	Used for some courses
Т	Transfer	Maximum of 60 credits*
E	Exempt	Not included in credit calculations

^{*} For 2nd and 3rd year transfer students, credits transferred to APU at the time of enrollment are not included in this limit.

Cumulative GPA and Semester GPA

▶ What is GPA?

GPA is a value that represents a student's overall grade evaluation, calculated from the individual grades of their classes based on APU's specific calculation method.

Cumulative GPA:

Calculated using all grades from enrollment to current semester

Used for: Academic Transcripts, Student Exchange, Accelerated Graduation Program, Course Registration, etc.

Semester GPA:

Calculated using all grades from that semester only

Used for: Scholarship Screenings, Course Registration, etc.

1-2. College of Sustainability and Tourism (ST)

Graduation Requirements & Subject Fields

Curriculum

What is a Curriculum?

Your curriculum sets out your graduation requirements and the courses you can take. It is determined by the year you enroll at APU.

Your curriculum will stay the same until graduation. (Excluding cases where there is a change in student status, such as withdrawal, etc.)

September 2025 Enrollees

2023 Curriculum

(Students who Enroll from April 2023 Onwards)

Curriculum

- ST's graduation requirements change greatly depending on your enrollment language.
- For English-basis students, your starting level for Japanese Language Subjects will be determined by the results of the Placement Test.
- Depending on your starting level for Japanese, the number of Japanese Language credits required for graduation changes.
- Your curriculum will stay the same until graduation. (Excluding cases where there is a change in student status, such as withdrawal, etc.)

College		College of Sustainability and Tourism (ST)								
Enrollment Language			Ja _l	panese-Basis	(J)				English-	Basis (E)
English Starting Level	Elementary	Pre- Intermediate	Intermediate	Upper Intermediate	Advanced 1	Advan	ced 2	Exempt		
English Course Track	Standard Track (ST)				Advanced Track (AT)			(AT)		
Curriculum	ST 23 JST				ST 23 JAT				ST 2	23 E
Meaning	ST 2023 Curriculum Japanese-Basis Standard Track			ST 2023 Curriculum Japanese-Basis Advanced Track		ST 2023 Curriculum English-Basis				

Curriculum Outline

- Excerpt from the ST 2023 Curriculum Outline

	1st year		2nd year	3rd year	4th year			
						Sociology of Tourism 2	Heritage Tourism 2	
		Tourism Studies				Culture of Tourism 2	Tourism Economics 2	
		Tourism scudes				Cultural Anthropology 2		
						Media and Tourism 2		
	Touris					Tourism Operations 2	Destination Marketing 2	
	sm Sub	Tourism Industry				MICE and Event Industry 2		
	jects	Operations				Special Interest Tourism 2		
						Health and Wellness Tourism 2		
						Hospitality Operations 2	Service Experience Design 2	
		Hospitality Operation				Food and Beverage Operations 2	Resort Marketing 2	
							Revenue Management 2	
			Biodiversity 2			Environment and Society 2	Parks and Protected Areas 2	
						Environmental Policy and Governance 2		
		Environmental Studies				Environmental Economics 2		
	Sust					Environmental Education 2		
	ainable					Climate Change 2		
	Society	Resource		Pollution Prevention 2		Resource Management 2	Circular Economy 2	
	Subjec	Management				Energy management 2	Sustainable business 2	
STM	ds					Development Sociology and Anthropology 2	Development Policy 2	
ajor Ed		International				Politics of Development 2	Development and Economy 2	
ucation		Development				Conflict and Development 2		
Subjects						International Development Cooperation 2		
ਰ			Sustainable Urban Development and Planning 2	Resilient Cities 2		Sustainable Tourism 2	Community Development 2	
		Regional				Tourism Destination Development and Planning 2		
		Development				Rural Development and Tourism 2		

- The curriculum outline shows all the subjects you can take until graduation.

(This image only shows some of the subjects)

(Subjects from other colleges are not included)

Among the subjects available
 to ST students, there are some
 subjects that students must earn
 credits for in order to graduate.

Graduation Requirements

- ST students must complete all of the following requirements to graduate.
- English-basis students do not need to fulfill requirement no. 5.

No.	Graduation Requirement
1	Enroll for at least 4 years
2	Complete at least 124 credits in total
3	Complete all required language subjects (or be exempted from required language subjects)
4	Fulfill the credit requirements for each subject field
5	Complete at least 20 credits of subjects held in English (Japanese-basis domestic students only)
6	Complete 8 credits of required Common Liberal Arts Subjects
7	Complete 6 credits of required Academic Skills Subjects
8	Complete at least 10 credits (5 courses) of Tourism Subjects
9	Complete at least 10 credits (5 courses) of Sustainable Society Subjects
10	Complete at least 2 credits of Off-Campus Program Subjects
11	Complete at least 2 credits of Final Results Subjects

Graduation Requirement 1: Enroll for at least 4 years

- ST students must complete all of the following requirements to graduate.
- English-basis students do not need to fulfill requirement no. 5.

No.	Graduation Requirement
1	Enroll for at least 4 years
2	Complete at least 124 credits in total
3	Complete all required language subjects (or be exempted from required language subjects)
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8	Complete at least 10 credits (5 courses) of Tourism Subjects
9	Complete at least 10 credits (5 courses) of Sustainable Society Subjects
10	Complete at least 2 credits of Off-Campus Program Subjects
11	Complete at least 2 credits of Final Results Subjects

Graduation Requirement 2: Complete at least 124 credits in total

- ST students must complete all of the following requirements to graduate.
- English-basis students do not need to fulfill requirement no. 5.

No.	Graduation Requirement
1	Enroll for at least 4 years
2	Complete at least 124 credits in total
3	Complete all required language subjects (or be exempted from required language subjects)
4	Fulfill the credit requirements for each subject field
5	Complete at least 20 credits of subjects held in English (Japanese-basis domestic students only)
6	Complete 8 credits of required Common Liberal Arts Subjects
7	Complete 6 credits of required Academic Skills Subjects
8	Complete at least 10 credits (5 courses) of Tourism Subjects
9	Complete at least 10 credits (5 courses) of Sustainable Society Subjects
10	Complete at least 2 credits of Off-Campus Program Subjects
11	Complete at least 2 credits of Final Results Subjects

Graduation Requirement 2: Complete at least 124 credits in total

- Students must complete at least 124 credits to graduate
- There are also some specific rules about how to earn those 124 credits.

Starting fro "Foundation Japa	om panese I"	Subject Field	Required Credits	Subtotal	Total
"Foundation"		Japanese Language Subjects	16		
Comm		Required Common Liberal Arts Subjects	8		
Educa Subje		Common Liberal Arts Subjects	8	40	
		Language Education Subjects and/or Common Liberal Arts Subjects	8		
		Required Academic Skills Subjects	6		At least 124 credits
		Tourism Subjects	10	62	
ST Ma		Sustainable Society Subjects	10		
Educa Subje		Off-Campus Program Subjects	2		
		Final Results Subjects	2		
		Major Education Subjects	32		
	Other College Subjects		0	0	
		Subjects Not Counted Towards Graduation	0	0	

- ST students must complete all of the following requirements to graduate.
- English-basis students do not need to fulfill requirement no. 5.

No.	Graduation Requirement				
1	Enroll for at least 4 years				
2	Complete at least 124 credits in total				
3	Complete all required language subjects (or be exempted from required language subjects)				
4	Fulfill the credit requirements for each subject field				
5	Complete at least 20 credits of subjects held in English (Japanese-basis domestic students only)				
6	Complete 8 credits of required Common Liberal Arts Subjects				
7	Complete 6 credits of required Academic Skills Subjects	Specific rules al			
8	Complete at least 10 credits (5 courses) of Tourism Subjects	how to earn 124 (creaits		
9	Complete at least 10 credits (5 courses) of Sustainable Society Subjects				
10	Complete at least 2 credits of Off-Campus Program Subjects				
11	Complete at least 2 credits of Final Results Subjects				

► English-basis students are required to take Japanese Language Subjects!

- Your starting level for Japanese Language Subjects is decided by the results of the placement test you took at enrollment.
- The university will automatically assign you to classes until you earn all the required credits.

	No. of Credits		Required Japa	nese Subjects	
Starting Level	Required for Graduation	Foundation I (4 Credits)	Foundation II (4 Credits)	Foundation III (4 Credits)	Intermediate (4 Credits)
Foundation I	16	Both Registere	d in 1 st Semester	After Completing Foundation I – II	After Completing Foundation I – III
Foundation II	12	Exempt	1 st Semester	After Completing Foundation II	After Completing Foundation II – III
Foundation III	8	Exempt	Exempt	1 st Semester	After Completing Foundation III
Intermediate	4	Exempt	Exempt	Exempt	1 st Semester
Higher than Intermediate	0	Exempt	Exempt	Exempt	Exempt

Graduation Requirement 3: Complete all required language subjects (or be exempted from required language subjects)

• Depending on your starting level for Japanese, the number of required credits for [Japanese Language Subjects] and [Language Education Subjects and/or Common Liberal Arts Subjects] will differ.

	rting from tion Japanese I" Subject Field	Required Credits	Sub total	Total
Con	Japanese Language Subjects	16		
Common E Subjects	Required Common Liberal Arts Subjects	8	40	
Education	Common Liberal Arts Subjects	8	40	
l ö	Language Education Subjects and/or Common Liberal Arts Subjects	8		
ST	Required Academic Skills Subjects	6		At least
Majo	Tourism Subjects	10	62	124 credits
or Edi	Sustainable Society Subjects	10		
ST Major Education Subjects	Off-Campus Program Subjects	2	62	
on .	Final Results Subjects	2		
	Major Education Subjects	32		
	Other College Subjects			
Subje	ects Not Counted Towards Graduation	0		

Starting "Interme		Subject Field	Required Credits		Sub total	Total	
s o	Jamana	o Languago Cubiosta	4				
ubje	Japanes	se Language Subjects	4			exempted	
Common E Subjects	Require Subject	d Common Liberal Arts s	8	CI	redits are	moved her	e
Common Education Subjects	Commo	n Liberal Arts Subjects	8		40		
ion		e Education Subjects and/or n Liberal Arts Subjects	20	7		At	
uS TS	Require	d Academic Skills Subjects	6			least	
Majo	Tourism	Subjects	10			124 credits	
or Ed	d —	able Society Subjects	10		62		
ucati		npus Program Subjects	2		62		
on l	Final Re	sults Subjects	2				
	Major E	ducation Subjects	32				
	Other College Subjects		0				
Subje	ects Not C	ounted Towards Graduation	0				

No.	Graduation Requirement
1	Enroll for at least 4 years
2	Complete at least 124 credits in total
3	Complete all required language subjects (or be exempted from required language subjects)
4	Fulfill the credit requirements for each subject field
5	Complete at least 20 credits of subjects held in English (Japanese-basis domestic students only)
6	Complete 8 credits of required Common Liberal Arts Subjects
7	Complete 6 credits of required Academic Skills Subjects
8	Complete at least 10 credits (5 courses) of Tourism Subjects
9	Complete at least 10 credits (5 courses) of Sustainable Society Subjects
10	Complete at least 2 credits of Off-Campus Program Subjects
11	Complete at least 2 credits of Final Results Subjects

Graduation Requirement 4: Fulfill the credit requirements for each subject field

Sta	Starting from "Foundation Japanese I" Subject Field Required Sub Credits total							
"Found	Subject Field	Credits	total	Total				
Commor Subjects	Japanese Language Subjects	16	102	Credits				
mon E ects	Required Common Liberal Arts Subjects	8	40					
Common Education Subjects	Common Liberal Arts Subjects	8	40					
ion	Language Education Subjects and/or Common Liberal Arts Subjects	8						
ST N	Required Academic Skills Subjects	6		At				
ST Major Education Subjects	Tourism Subjects	10		least 124				
ducati	Sustainable Society Subjects	10	62	credits				
on Sul	Off-Campus Program Subjects	2	02					
bjects	Final Results Subjects	2						
	Major Education Subjects	32						
	Other College Subjects	0						
Subje	ects Not Counted Towards Graduation	0						

- Of the 124 credits required for graduation, students need to earn 102 credits in specific subject fields.
- The remaining 22 credits do not need to be taken in a specific subject field. Please earn these credits in the fields you are interested in.

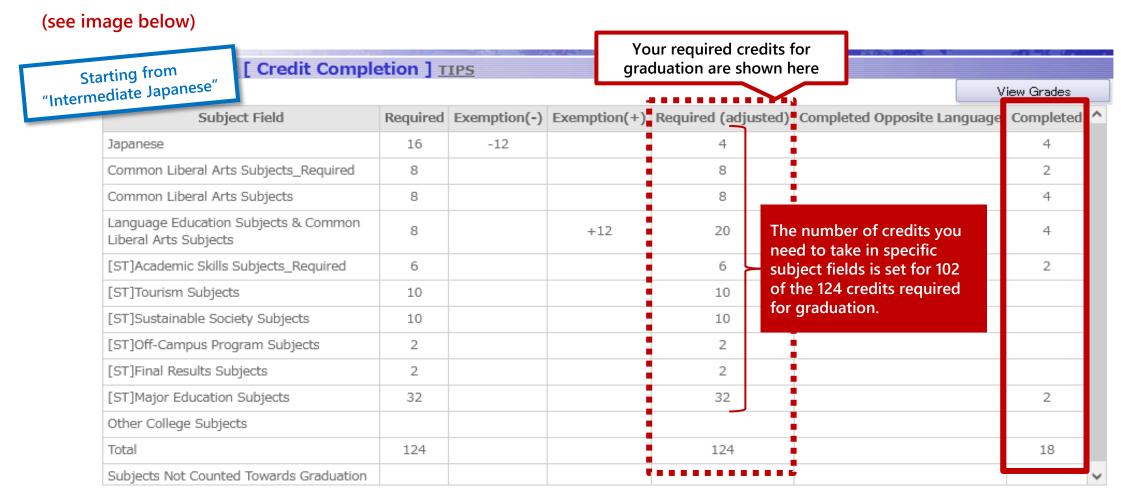
124 Credits – 102 Credits = 22 Credits

Remaining 22 credits can be from any subject field

Depending on your starting level for Japanese, the number of required credits for "Japanese Language Subjects" and "Language Education and/or Common Liberal Arts Subjects" will change slightly, but all students are still required to earn a total of 102 credits within these specified subject fields.

ST: How to Check Your Required Credits for Graduation

- You can check your required credits for graduation as follows:
 - [Method] Campusmate >> Click on "Grade Report" from the Academic Menu
- In order to graduate, the number of "Completed" credits must match (or exceed) the number under "Required (adjusted)".



No.	Graduation Requirement				
1	Enroll for at least 4 years				
2	Complete at least 124 credits in total				
3	Complete all required language subjects (or be exempted from required language subjects)				
4	Fulfill the credit requirements for each subject field				
5	Complete at least 20 credits of subjects held in English (Japanese-basis domestic students only)				
6	Complete 8 credits of required Common Liberal Arts Subjects				
7	Complete 6 credits of required Academic Skills Subjects	What are Com Liberal Arts Sub			
8	Complete at least 10 credits (5 courses) of Tourism Subjects				
9	Complete at least 10 credits (5 courses) of Sustainable Society Subjects				
10	Complete at least 2 credits of Off-Campus Program Subjects				
11	Complete at least 2 credits of Final Results Subjects				

Common Liberal Arts Subjects

What are Common Liberal Arts Subjects?

- These subjects aim to provide students with the knowledge, skills, qualities, and abilities that form the basis of university study, thereby cultivating well-educated students.
- Many of these subjects are available from your first year.

	APU Literacy	Student Success Workshop Multicultural Cooperative Workshop Peace, Humanity and Democracy Introduction to Intercultural Communication Intercultural Fieldwork I Intercultural Fieldwork II Studies of Multicultural Comparison Foundation for Global Leadership	2 Languages of the Asia Pacific 2 Religions of the Asia Pacific 2 Geography of the Asia Pacific 2 Culture and Society of the Asia Pacific 2 History of the Asia Pacific 2 2 2	2 Japanese Politics and Society 2 Japanese Popular Culture 2 Japanese History 2 Constitution of Japan 2 Special Lecture (Japanese Studies)	2 Applied Intercultural Communication 2 Skills and Practices for Global Leadership 2 Global Leadership for Social Impact 2 Japanese Art of Tea Ceremony 2 Japanese Art of Flower Arrangement Traditional Japanese Arts	2 2 2 2 2 2 2	
		Overseas Learning Design Bridg	1st Year		2 nd Year	3 rd Year	4 th Year
Common Liberal Arts	Introduction to Major Studies Group	Introduction to Sustainable Development * Introduction to Tourism and Hospitality * Introduction to Policy Studies Introduction to Sociology * Statistics for Social Sciences *	2 Introduction to Media Studies 2 Introduction to International Relati 2 Introduction to Comparative Politic 2 Introduction to Political Science 2		2 Advanced Mathematics 2 Fundamental Mathematics &	2 2	
	Global Citizens Foundation	Legal Studies Psychology Bioethics AI and Society Western Philosophy Chinese Philosophy Western Visual Arts	Negotiation Skills Logic and Critical Thinking Self-analysis for Career Design Diverse Perspectives on Understandin Special Lecture (Liberal Arts Subjection 1)		2 Health Science 2 Media Production Lab 2 Internship 2 Career Field Analysis for Career Development AI and Data Science Introduction to GIS Database Systems	2 2 2 2 2 2 2 2	

Graduation Requirement 6: Complete 8 credits of required Common Liberal Arts Subjects

Starting from "Foundation Japanese I"							
	Subject Field	Required Credits	Total				
Con	Japanese Language Subjects	16					
Common Education Subjects	Required Common Liberal Arts Subjects	8					
Educa	Common Liberal Arts Subjects	8					
tion	Language Education Subjects and/or Common Liberal Arts Subjects	8	At				
STN	Required Academic Skills Subjects	6	least				
Иаjor	Tourism Subjects	10	124				
ST Major Education Subjects	Sustainable Society Subjects	10	At least 124 credits				
tion S	Off-Campus Program Subjects	2	\ \tag{5}				
ubjec	Final Results Subjects	2					
. ts	Major Education Subjects	32					
	Other College Subjects	0					
Subj	ects Not Counted Towards Graduation	0					

- Students must earn credits for the following four subjects to graduate.

Subject Name	Credits	Semester Available From	Registration Method
Introduction to Tourism and Hospitality	2	1st Semester	Registered by the Student
Introduction to Sociology	2	1 st Semester	Registered by the Student
Introduction to Sustainable Development	2	1 st Semester	Registered by the Student
Statistics for Social Sciences	2	1 st Semester	Registered by the Student

*You can register for a subject if you are in the semester listed under "Semester Available From" or above

No.	Graduation Requirement		
1	Enroll for at least 4 years		
2	Complete at least 124 credits in total		
3	Complete all required language subjects (or be exempted from required language subjects)		
4	Fulfill the credit requirements for each subject field		
5	Complete at least 20	domesti	c students only)
6	Complete 8 credits c Education Subjects?		
7	Complete 6 credits o		
8	Complete at least 10 creates (5 courses) or rounsin subjects		
9	Complete at least 10 credits (5 courses) of Sustainable Society Subjects Subject		
10	Complete at least 2 credits of Off-Campus Program Subjects		
11	Complete at least 2 credits of Final Results Subjects		

What are ST Major Education Subjects?

- These subjects help students understand the goals and philosophy of ST, acquire specialized knowledge and skills, and pursue their interests.
- Most subjects can be taken from your 2nd year onwards.
- ST's Major Education Subjects are further divided into the following categories. ⇒ Use the Curriculum Outline to check which subjects are in each category.

Academic Skills		Students learn the academic skills needed to pursue their studies in ST.
	Regional Development	Students acquire the knowledge needed for sustainable regional development and planning, including endogenous development theory and land-based tourism.
ST Common Subjects	Social Entrepreneurship	Students study the knowledge needed for future business startups.
	Data Science & Information System	In these subjects, students acquire ICT skills that can be applied to tourism and a sustainable society.
	Tourism Studies	These subjects cover theories related to tourism from a sociological point of view based on sociological, anthropological, and historical backgrounds.
Tourism Subjects	Tourism Industry Operations	Students comprehensively study the latest theories, trends, and the social background of various forms of tourism as well as the structure of the tourism industry.
	Hospitality Operation	These subjects teach the theory and practice of hospitality to deepen students' understanding of tourism-related industries and business, such as the service, hotel, resort, and food industries.
	Environmental Studies	In these subjects, students comprehensively study basic knowledge and theories concerning the relationship between humans and the environment, including changes in people's behavior regarding global environmental conservation and global issues such as biodiversity, the marine plastic issue, as well as pollution and climate change caused by human activity like air and water pollution.
Sustainable Society Subjects	Resource Management	Students learn about the basic theories and methods for realizing a resource-recycling society, particularly recycling-oriented economies and low-carbon societies.
	International Development	These subjects focus on the social and economic factors needed to achieve international sustainable development. Students study both theoretical aspects of international development, such as politics for development, sociology, anthropology, economics, and policy, as well as practical aspects, including the role of international organizations and various methods for cooperative development.
Off-Campus Program Subjects		These subjects involve practical experience off campus.
Seminar / Final Results Subjects		Students further their study into their interests in a seminar format.

No.	Graduation Requirement		
1	Enroll for at least 4 years		
2	Complete at least 124 credits in total		
3	Complete all required language subjects (or be exempted from required language subjects)		
4	Fulfill the credit requirements for each subject field		
5	Complete at least 20 credits of subjects held in English (Japanese-basis domestic students only)		
6	Complete 8 credits of required Common Liberal Arts Subjects		
7	Complete 6 credits of required Academic Skills Subjects		
8	Complete at least 10 credits (5 courses) of Tourism Subjects		
9	Complete at least 10 credits (5 courses) of Sustainable Society Subjects		
10	Complete at least 2 credits of Off-Campus Program Subjects		
11	Complete at least 2 credits of Final Results Subjects		

Graduation Requirement 7: Complete 6 credits of required Academic Skills Subjects

Starting from "Foundation Japanese I"				
Foun	Subject Field	Required Credits	Total	
Con Sub	Japanese Language Subjects	16		
Common Education Subjects	Required Common Liberal Arts Subjects	8		
duca	Common Liberal Arts Subjects	8		
tion	Language Education Subjects and/or Common Liberal Arts Subjects	8	At	
ST N	Required Academic Skills Subjects	6	leas	
∕lajor	Tourism Subjects	10	st 124	
Educa	Sustainable Society Subjects	10	least 124 credits	
tion S	Off-Campus Program Subjects	2	dits	
ST Major Education Subjects	Final Results Subjects	2		
) Is	Major Education Subjects	32		
	Other College Subjects	0		
Subje	Subjects Not Counted Towards Graduation 0			

- Students must earn credits for the following 3 subjects to graduate.

Subject Name	Credits	Semester Available From (*1)	Registration Method
Introduction to Research Methods	2	1 st Semester	Registered by the Student
Critical Reading I	2	3 rd Semester	Registered by University in 3rd semester (*2)
Critical Reading II	2	4 th Semester	Registered by University in 4th semester (*2)

^(*1) You can register for a subject if you are in the semester listed under "Semester Available From" or above

(*2) "Critical Reading I" and "Critical Reading II"

- The university will register students for these subjects in their enrollment language.
- In some cases, these will be a preliminary screening for some specific classes. Recruitment information will be posted to Campus Terminal.

No.	Graduation Requirement
1	Enroll for at least 4 years
2	Complete at least 124 credits in total
3	Complete all required language subjects (or be exempted from required language subjects)
4	Fulfill the credit requirements for each subject field
5	Complete at least 20 credits of subjects held in English (Japanese-basis domestic students only)
6	Complete 8 credits of required Common Liberal Arts Subjects
7	Complete 6 credits of required Academic Skills Subjects
8	Complete at least 10 credits (5 courses) of Tourism Subjects
9	Complete at least 10 credits (5 courses) of Sustainable Society Subjects
10	Complete at least 2 credits of Off-Campus Program Subjects
11	Complete at least 2 credits of Final Results Subjects

Graduation Requirement 8: Complete at least 10 credits (5 courses) of Tourism Subjects

S ^r Found	tarting from dation Japanese I" Subject Field	Required	Total	
Su	Japanese Language Subjects	Credits 16		
Common Education Subjects	Required Common Liberal Arts Subjects	8		
Educat	Common Liberal Arts Subjects	8		
l ion	Language Education Subjects and/or Common Liberal Arts Subjects	8	At	
STN	Required Academic Skills Subjects	6	least	
⁄/lajor E	Tourism Subjects	10		
ducat	Sustainable Society Subjects	10	124 credits	
ion Su	Off-Campus Program Subjects	2	its	
ST Major Education Subjects	Final Results Subjects	2		
V ,	Major Education Subjects	32		
	Other College Subjects	0		
Subjects Not Counted Towards Graduation 0				

- Students must earn 10 credits from the courses on this list to graduate (5 courses).
- None of these subjects are available to 1st year students.
- Please register for these subjects by yourself.

Area	Subject Name		Semester Available From
	Media and Tourism	2	3 rd Semester
	Sociology of Tourism	2	3 rd Semester
Tourism Studies	Culture of Tourism	2	3 rd Semester
Tourism Studies	Cultural Anthropology	2	3 rd Semester
	Heritage Tourism	2	5 th Semester
	Tourism Economics	2	5 th Semester
	MICE and Event Industry	2	3 rd Semester
	Special Interest Tourism	2	3 rd Semester
Tourism Industry Operations	Tourism Operations	2	3 rd Semester
o perusions	Health and Wellness Tourism	2	3 rd Semester
	Destination Marketing	2	5 th Semester
	Food and Beverage Operations	2	3 rd Semester
Hacnitality	Hospitality Operations	2	3 rd Semester
Hospitality Operation	Resort Marketing	2	5 th Semester
	Revenue Management	2	5 th Semester
	Service Experience Design	2	5 th Semester
*You can register for a subject if you are in the semester listed under "Semester Available From" or above			

ST: Graduation Requirements

No.	Graduation Requirement
1	Enroll for at least 4 years
2	Complete at least 124 credits in total
3	Complete all required language subjects (or be exempted from required language subjects)
4	Fulfill the credit requirements for each subject field
5	Complete at least 20 credits of subjects held in English (Japanese-basis domestic students only)
6	Complete 8 credits of required Common Liberal Arts Subjects
7	Complete 6 credits of required Academic Skills Subjects
8	Complete at least 10 credits (5 courses) of Tourism Subjects
9	Complete at least 10 credits (5 courses) of Sustainable Society Subjects
10	Complete at least 2 credits of Off-Campus Program Subjects
11	Complete at least 2 credits of Final Results Subjects

Graduation Requirement 9: Complete at least 10 credits (5 courses) of Sustainable Society Subjects

S' "Found	tarting from Bation Japanese I"							
1000	Subject Field	Required Credits	Total					
Com	Japanese Language Subjects	16						
Common Education Subjects	Required Common Liberal Arts Subjects	8						
ducat	Common Liberal Arts Subjects	8	At					
ion	Language Education Subjects and/or Common Liberal Arts Subjects	8	At least 124 credits					
ST N	Required Academic Skills Subjects	6	24 cre					
ST Major Education Subjects	Tourism Subjects	10	edits					
ducat	Sustainable Society Subjects	10						
ion Su	Off-Campus Program Subjects	2						
bjects	Final Results Subjects	2						
	Major Education Subjects	32						
	Other College Subjects 0							
Subj	Subjects Not Counted Towards Graduation 0							

- Students must earn 10 credits from the courses on this list to graduate (5 courses).
- Only two subjects are available from your 1st semester.
- Please register for these subjects by yourself.

Area	Subject Name	Credits	Semester Available From				
	Biodiversity	2	1 st Semester				
	Environment and Society	2	3 rd Semester				
	Environmental Education	2	3 rd Semester				
Environmental Studies	Environmental Economics	2	3 rd Semester				
Statis	Environmental Policy and Governance	2	3 rd Semester				
	Climate Change	2	3 rd Semester				
	Parks and Protected Areas	2	5 th Semester				
	Pollution Prevention	2	1 st Semester				
	Energy Management	2	3 rd Semester				
Resource Management	Resource Management	2	3 rd Semester				
management	Sustainable business	2	5 th Semester				
	Circular Economy	2	5 th Semester				
	Development Sociology and Anthropology	2	3 rd Semester				
	Politics of Development	2	3 rd Semester				
International	International Development Cooperation	2	3 rd Semester				
Development	Conflict and Development	2	3 rd Semester				
	Development Policy	2	5 th Semester				
	Development and Economy	2	5 th Semester				
*Var. and was interfered as this at if you are in the appropriate distant and as "Comparted Assillable France" as about							

^{*}You can register for a subject if you are in the semester listed under "Semester Available From" or above

ST: Graduation Requirements

No.	Graduation Requirement
1	Enroll for at least 4 years
2	Complete at least 124 credits in total
3	Complete all required language subjects (or be exempted from required language subjects)
4	Fulfill the credit requirements for each subject field
5	Complete at least 20 credits of subjects held in English (Japanese-basis domestic students only)
6	Complete 8 credits of required Common Liberal Arts Subjects
7	Complete 6 credits of required Academic Skills Subjects
8	Complete at least 10 credits (5 courses) of Tourism Subjects
9	Complete at least 10 credits (5 courses) of Sustainable Society Subjects
10	Complete at least 2 credits of Off-Campus Program Subjects
11	Complete at least 2 credits of Final Results Subjects

Graduation Requirement 10: Complete at least 2 credits of Off-Campus Program Subjects

S' "Found	Starting from "Foundation Japanese I"								
	Subject Field	Required Credits	Total						
Con	Japanese Language Subjects	16							
Common Education Subjects	Required Common Liberal Arts Subjects	8							
ducat	Common Liberal Arts Subjects	8	At						
ion	Language Education Subjects and/or Common Liberal Arts Subjects	8	At least 124 credits						
ST N	Required Academic Skills Subjects	6	24 cre						
∕lajor E	Tourism Subjects	10	edits						
ducat	Sustainable Society Subjects	10							
ion Su	Off-Campus Program Subjects	2	\vdash						
ST Major Education Subjects	Final Results Subjects	2							
	Major Education Subjects	32							
Other College Subjects 0									
Sub	iects Not Counted Towards Graduation	0							

- Students must earn 2 credits for one of the following subjects.

Subject Name	Credits	Semester Available From (*1)	Registration Method
Practicum	2	1st Semester	Registered by the Student(*2)
Field Study	2	1st – 7th Semester	Registered by the University (*3)
Specialized Internship	2	3 rd – 7 th Semester	Registered by the University (*4)

^(*1) You can register for a subject if you are in the semester listed under "Semester Available From" or above

(*2) Practicum

- Classes and the practicum are usually held on weekends or Wednesday evenings during each semester's teaching period (Please check syllabus for a detailed schedule).
- Counted towards maximum credit limit.

(*3) Field Study

- Check the Field Study programs for ST on the <u>Off-campus Study Program</u> website and apply.
- After you apply, the university will register you for the subject based on the results of the preliminary screening.

(*4) Specialized Internship

- Check the details on the <u>Internships</u> website and apply.

ST: Graduation Requirements

No.	Graduation Requirement
1	Enroll for at least 4 years
2	Complete at least 124 credits in total
3	Complete all required language subjects (or be exempted from required language subjects)
4	Fulfill the credit requirements for each subject field
5	Complete at least 20 credits of subjects held in English (Japanese-basis domestic students only)
6	Complete 8 credits of required Common Liberal Arts Subjects
7	Complete 6 credits of required Academic Skills Subjects
8	Complete at least 10 credits (5 courses) of Tourism Subjects
9	Complete at least 10 credits (5 courses) of Sustainable Society Subjects
10	Complete at least 2 credits of Off-Campus Program Subjects
11	Complete at least 2 credits of Final Results Subjects

Graduation Requirement 11: Complete at least 2 credits of Final Results Subjects

Starting from "Foundation Japanese I"							
	Subject Field	Required Credits	Total				
Con	Japanese Language Subjects	16					
Common Education Subjects	Required Common Liberal Arts Subjects	8					
ducat	Common Liberal Arts Subjects	8	At				
ion	Language Education Subjects and/or Common Liberal Arts Subjects	8	At least 124 credits				
ST N	Required Academic Skills Subjects	6	24 cre				
∕lajor E	Tourism Subjects	10	edits				
ducat	Sustainable Society Subjects	10					
ST Major Education Subjects	Off-Campus Program Subjects	2					
bjects	Final Results Subjects	2					
O1	Major Education Subjects	32					
	Other College Subjects	0					
Subj	ects Not Counted Towards Graduation	0					

- Students must earn credits for one of the following subjects.

Subject Name	Credits	Semester Available From (*1)	Registration Method
Graduation Project	4	7 th Semester	Registered by the University (*2)
Capstone	2	7 th Semester	Registered by the Student

(*1) You can register for a subject if you are in the semester listed under "Semester Available From" or above (*2) Registered by the university based on preliminary screening

Students can only register for "Graduation Project" if they have earned credits for the prerequisite subject "Research Seminar".

Break



2-1. What is Course Registration?

Course Registration

Course Registration is:

- Expressing yourself and choosing which classes you want to take.
- The most important part of your academic planning.
- Something you must do to attend class, earn credits, and graduate.
 DO NOT register for courses you do not plan to take, as this may block other students who want to take the course from registering.

► Courses are arranged in order by year level, starting from the basics

Courses are arranged in order, starting with the basics, with subjects aimed at 1st-year students, then 2nd-year students, and so on.

Please check each subject's "Semester", "Subject Field", "Prerequisite Subjects", and "Course Registration Restrictions" and think carefully about what area you want to focus on before systemically registering for your courses.

Maximum Credit Registration Limit

Maximum Credit Registration Limit

School Year	1		1 2			3	3	4 and above		
Semester	1	2	3	4	5	6	7	8 and above		
Regular Students	18	18	20	20	20	20	24	24		

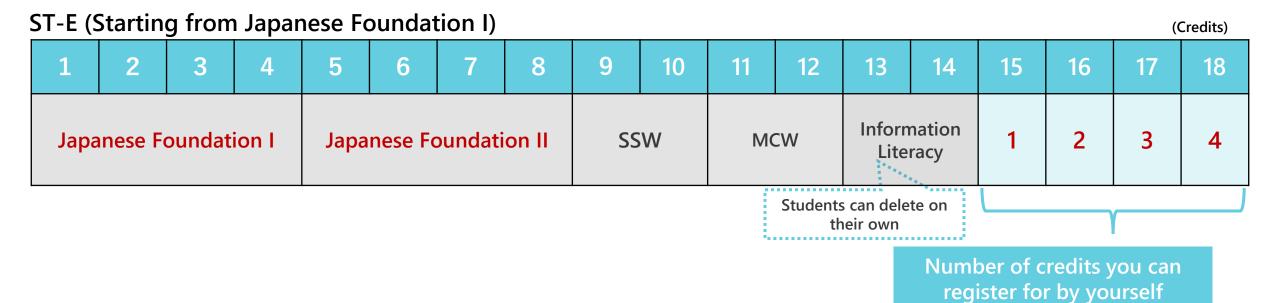
(credits)

All new students can register for a maximum of 18 credits in the 2025 Fall Semester

- There is a maximum limit on the number of credits you can register for each semester.
- Credits for courses automatically registered by the university are also included in this limit.
- There is no minimum number of credits you must register for each semester.
- You may be required to earn a set number of credits to apply for scholarships and certain programs. Please consult the Student Office.

ST: English-Basis

<u>Automatically-registered subjects</u> & the no. of credits available to register by yourself (Fall Enrollees)



ST-E (Exempted from All Required Japanese Subjects)											((Credits)					
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
SS	SW	M	CW		nation racy	1	2	3	4	5	6	7	8	9	10	11	12

Students can delete on their own

*Subjects highlighted in red are required subjects that you must earn credits for in order to graduate.

If you fail any of these subjects, the university will register the subject for you again in the following semester.

Common Liberal Arts Subjects

Common Liberal Arts Subjects Registered by the University

	Student Success Workshop (SSW)	Multicultural Cooperative Workshop (MCW)	Information Literacy
Registration Method	Registered by University *Cannot be dropped	Registered by University *Cannot be dropped	Registered by University *Can be dropped
Semester Registered *Fall Enrollees	1 st Semester	1 st Semester	1st Semester

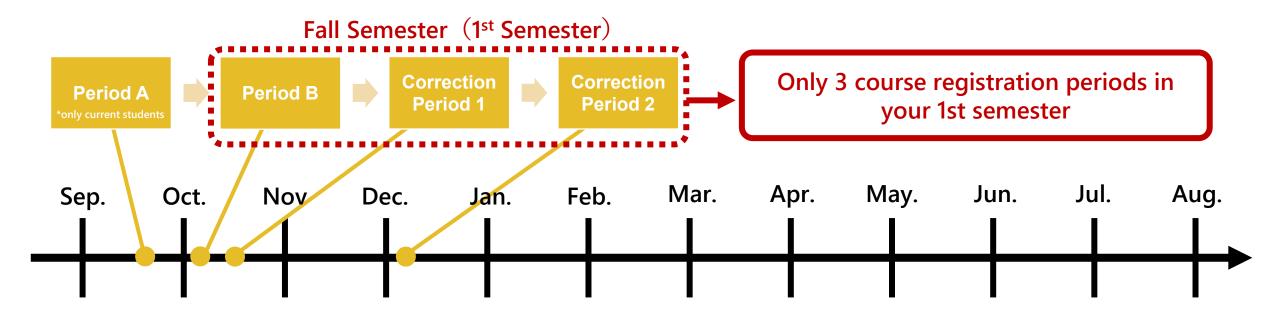
Information Literacy

- On-demand course (Students study by watching recorded lessons at their own pace)
- You can drop this course if you decide you do not need to take it after checking your achievement level on the syllabus (can only be dropped in Period B or Correction 1)
- Can only be registered in 1st semester

2-2. Course Registration Periods

Course Registration Periods

• During your 1st semester only, there are just 3 course registration periods: Period B, Correction Period 1, and Correction Period 2.



Period A

Period B

Correction Period 1

Correction Period 2

ALL Students

	Eligible Students	Time
Period B	New or Reinstated Students	9:30~17:00
	Current Students	12:00~17:00

Register / Drop
Dogistor / Drop
Register / Drop

- All courses can be registered.
- <u>Can register for subjects from other colleges from your 2nd year (3rd semester).</u>
- Subjects and classes that still have seats available after Period A
 can be registered by students from any college in Period B.

Period A

Period B

Correction Period 1

Correction Period 2

	Eligible Students	Start Time	End Time
Correction Period 1	ALL	10:00 a.m.	10:00 a.m. on the next day

Course Type	Register / Drop	
Semester Subjects	Cannot Register / Drop only Register / Drop	
1st Quarter Subjects		
2 nd Quarter Subjects		
Session Subjects		

- Semester courses and first quarter courses that have already started can only be dropped.
- Subjects and classes that still have seats available after Period B
 can be registered by students from any college during
 Correction Period 1 (Only 2nd quarter courses and winter session courses).

Period A

Period B

Correction Period 1

Correction Period 2

	Eligible Students	Start Time	End Time
Correction Period 2	ALL	10:00 a.m.	10:00 a.m. on the next day

Course Type	Register / Drop	
Semester Subjects	Cannot Change	
1 st Quarter Subjects		
2 nd Quarter Subjects	Drop Only	
Session Subjects	Register / Drop	

- 2nd quarter courses can only be dropped. (Registration for semester courses and 1st quarter courses cannot be modified.)
- Session courses that still have seats available after Correction
 Period 1 can be registered.
- You cannot change your course registration after Correction
 Period 2 ends no matter the reason.

Course Registration Periods - Summary-

	Period	Semester Courses	1 st Quarter Courses	2 nd Quarter Courses	Session Courses
	Period A *Current students only	Register / Drop	Register / Drop	Register / Drop	Register / Drop
	Period B	Register / Drop	Register / Drop	Register / Drop	Register / Drop
	Correction Period 1	Drop Only	Drop Only	Register / Drop	Register / Drop
	Correction Period 2	<u>Cannot Change</u>	<u>Cannot Change</u>	Drop Only	Register / Drop

Period A: Can register for Language Education Subjects, Common Liberal Arts Subjects, and your own college's subjects.

Period B: Can also register for other colleges' subjects (*from 3rd semester onwards).

POINT: How to Think About Registration



- Courses that haven't started yetCan register or delete course
- Courses that have already startedCan only delete course
- Courses that are already halfway through/
 courses that have already ended
 Cannot register or delete course

Course Registration Schedule



AY 2025 Fall Semester Course Registration Schedule (Period B – Correction Period 2)

Course Registration Period	Date & Time
Period B	Mon., September 29, 9:30-17:00
Correction Period 1	Wed., October 8, 10:00 – Thu., October 9, 10:00
Correction Period 2	Wed., December 3, 10:00 – Thu., December 4, 10:00

- You can register for courses at home, in AP House, or anywhere else either on or off campus with an internet connection.
- New students who do not have their own device by Course Registration Period B are encouraged to use the open PC classrooms on campus.
- Please note that there are a limited number of PC classrooms, so there is possibility that you will be unable to use them. We ask for your understanding.
- The university will announce the open PC classrooms on Campus Terminal.

July 2025 Division of Academic Affairs Ritsumeikan Asia Pacific University

IMPORTANT

Changes to the Course Registration System starting in AY 2026 Spring Semester

The course registration system will change from AY 2026 Spring Semester.

≪Main Changes ≫

- 1. Introduction of Lottery-based Registration System *Lottery-based application: If the number of applicants exceeds the number of places available, a lottery will be held to determine who will register for the course. The lottery will be conducted randomly by computer, without taking into consideration semester, grades, etc.
- 2. Priority Registration Period A will **change to the semester level** (starting with highest semester level).

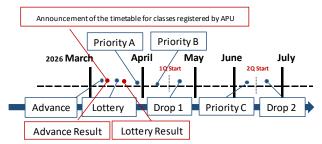
The GPA based registration will be abolished.

- 3. Introduction of "Priority Registration Period C"
- 4. Correction Periods 1 & 2 will change to "Drop Period 1 and 2"
- 5. Change in the Registration Period for

Students Returning from Leave of Absence

≪Target Students ≫ All undergraduate students

≪ Overview of the new Course Registration System starting in AY 2026 Spring Semester >





Period	Timing	Registration Changes Possible				
	6	Semester Courses	1st Quarter Courses	2nd Quarter Courses	Session Courses	
Application Period for Courses Requiring University Approval (Prior Application Period) *Current and returning students only	Before the commencement of classes	Apply only	Apply only	Apply only	Apply only	
			*registered courses	cannot be dropped		
Lottery-based Registration Period *Current and returning students only	Before the commencement of	Apply only	Apply only	Apply only	Apply only	
	ciasses		*registered courses	cannot be dropped		
Priority Registration Period A (Semester Level Priority(starting with highest semester level))	Before the commencement of classes	Add / Drop	Add / Drop	Add / Drop	Add / Drop	
*Current and returning students only	ciasses	*courses registered by the university or Prior Application or Lottery-based registration cannot be dropped				
Priority Registration Period B	Before the commencement of	Add / Drop	Add / Drop	Add / Drop	Add / Drop	
*All students	classes	*courses registered by the university or Prior Application or Lottery-based registration cannot be dropped				
Course Drop Period 1	1 week after the commencement of 1Q	Drop only	Drop only	Drop only	Drop only	
*All students	ciasses	*courses registered by the university or Prior Application or Lottery-based registration cannot be dropped				
Priority Registration Period C	Before the	Cannot Change	Cannot Change	Add / Drop	Add / Drop	
*All students	classes	Carriot Change	Califiot Change	*courses registered by the university or Prior Application or Lottery-based registration cannot be dropped		
Course Drop Period 2 *All students	1 week after the commencement of 2Q classes	Cannot Change	Cannot Change	Drop only	Drop only	
All Students				*courses registered by Application or Lottery-bas drop	ed registration cannot be	

Please note that the above content is subject to change.



2-3. Preparation Work for the Course Registration Guidance (Homework)

Important

Course Registration Guidance

Thu., September 25

Please fill out the "Study Plan Worksheet" before the Course Registration Guidance. You will use this worksheet to create your timetable during the guidance session.

[Purpose]

- Understand how to plan your course registration over 4 years of study.
- Learn about the steps and reference materials needed for course registration.
- Understand how to use the Excel resources and Campusmate.
- Learn how to register for courses by yourself from your 2nd semester onwards.

STEP 1: Think about your 4-year study plan

What do you want to study at APU? What interests you at the moment? What kind of career to do you want in the future? It doesn't matter if its just a vague idea. Write down anything that comes to mind.

E.g. I want to find a job that uses Japanese / I'm interested in media / I'm curious about international relations / I mainly want to focus on studying marketing / I'm interested in SDGs / I want to teach English...

2023 Curriculum Students

Preparation for Course Registration Guidance (Study Plan Worksheet)

Course registration is the process of choosing and registering for the classes you want to take. It is the most important process for deciding your study plan, and something you must do to attend classes, earn credits, and graduate. Students need to register for courses each semester.

In the Course Registration Guidance Session on Wednesday, April 3, you will have the opportunity to actually create your ideal timetable while checking the Subject List and each subject's syllabus. It is important to have an understanding of the points you need to bear in mind when making your timetable, so please complete STEP 1 to STEP 3 on this worksheet before attending the Course Registration Guidance Session. Please make sure to bring this worksheet with you to the Course Registration Guidance Session.

STEP 1: Think about your 4-year study plan

What do you want to study at APU? What interests you at the moment? What kind of career do you want in the future? It doesn't matter if its something you are just considering or a vague idea. Write down what comes to mind.

E.g.: I want to find a job that uses Japanese / I want to work in the tourism industry / I'm curious about international relations / I mainly want to focus on studying marketing / I want to teach English, etc.

STEP 2: Find subjects you want to study and subjects that interest you

While considering which subjects may link to what you wrote for STEP 1, look through the Curriculum Outline and Subject List and write down any subject names that pique your interest on the back of this worksheet. The Curriculum Outline and Subject List include all the subjects you can study during your 4 years at APU.

Curriculum Outline:

The Curriculum Outline only shows the Major Education Subjects for your own college. Choose subjects from the section for 1st-year students.

Subject Lis

The Subject List also includes Major Education Subjects from other colleges (Other College Subjects). Choose subjects that have "1" written under "Semester".

E.g.: Students interested in media: Introduction to Media Studies, Japanese Popular Culture...

Students interested in international relations: Introduction to International Relations, Introduction to

Comparative Politics, Introduction to Area Studies...

STEP 3: Check the course content using the syllabus

Look up what you can study for each of the subjects you listed in STEP 2.

It is impossible to know what you will study and the format of classes from the subject name alone. Carefully read through the syllabus to check what content you want to study. If you make a note of the course content and evaluation method, it will be easy for you to check back afterwards.

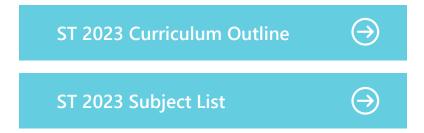
======End of Preparations=======

STEP 4: Attend the Course Registration Guidance Session on April 3

Please complete this worksheet before attending the Course Registration Guidance Session. During the session, we will go over STEP 1 to 3, check if the subjects you want to take are available this semester, and create your own timetable together.

STEP 2: Find subjects you want to study and subjects that interest you

While considering which subjects may link to what you wrote for STEP 1, look through the Curriculum Outline and Subject List and write down any subject names that pique your interest. The Curriculum Outline and Subject List include all the subjects you can study during your 4 years at APU.



STEP 3: Check the course content for the subjects you wrote down in STEP 2

It is impossible to know what you will study from the subject name alone. Check the syllabus, which has information about the course content, plan, and evaluation method.



• w	Worksheet for ST 2023 Curriculum Students							
				Subjects You Want to Take & Subjects that Interest You				
		English	IT (Nambrid Test)	"English-basis students are not eligible to take these subjects. "English-basis students are also eligible to take these subjects, but there are some conditions.				
	_		AT (Absenced Treat)	The university will automatically register you for Foundation (VLS) and intermediate based on the results of the Placement Test. Please write down any other appareus subjects you are interested				
0	agengra	Japa	inese	is. *Topanese-basis students are not eligible to take these subjects. **The subject is a subject to take these subjects. **The subject is easily a subject to take the larguage. *Topanese-basis students must have completed or be everyged from **Servetsey English A and 9°, and English-basis students must				
mmon Educa			Luage Luage	have completed or been exempted from "lapanese Foundation I, E, E".				
Common Education Subjects		Common						
•	Common	APU Literacy						
	non Liberal Arts	Major	etion to Studies oup					
	à	Global Foun	Otizens detion					
		Tou	rism dies	"We subject are available to 1:0-year students. You can register for these subjects from your 2nd year (2nd semester) onwards. Please with down any subjects you want to take in your 2nd year or above.				
	fourteen Subjects	Indi	ofern uetry utions	*No tablects are available to Set-year students. You can register for these subjects from your 2nd year (2nd semester) onwards. Please write down any subjects you want to take in your 2nd year or above.				
			itality retion	*No usafted are a exallable to 1st-year students. You can register for these subjects from your 2nd year (I'rd semester) onwards. Please with down any usafects you want to take in your 2nd year or above.				
	Suetain		mental des					
	rable Society Subjects		ource pement					
ST Major Ed	blects		ational opment	**Res usibleds are available to 1:0-year students. You can register for these subjects from your 2nd year (2nd semester) onwards. Please write down any subjects you want to take in your 2nd year or above.				
ST Major Education Subjects			fonal opment					
â	ST Common 9	to the same of	de meurolp					
	Subjects	Inform	dence & mation term					
	_	Special ademic	Lecture					
	_	ademic ampus P	_					
	Ser	niner Su	bjects	*Budents can register for these subjects from their 2nd year (5th semester).				
	Final	Results :	lubjects	"Students can register for these subjects from their 6th year (7th semester).				
		Colleg S / APN		*Lot-year dudents cannot register for other colleger" major subjects. You can register for these subjects from Period B of your 2nd year (Ind semester) onwards. Please write down any subjects you want to take in your 2nd year or above.				

2-4. Other

Class Cancellations & Make-up Classes

- Classes may be cancelled if the instructor is unwell, due to weather conditions, etc.
- If a class is cancelled, then a make-up class will be held on one of the designated make-up class days. (Make sure to keep your schedule free on days marked as "Make-up Classes" on the Academic Calendar.)
- Information about class cancellations and make-up classes is posted to Campus Terminal.

Contacting Instructors

- At university, in principle students communicate with their instructors directly. (Questions, class absences, etc.)
- Please use the following methods to consult your instructors if you have any questions or doubts about your classes.
 - Consult your instructor in the classroom either before or after class
 - Send questions by email (Check their contact information from the syllabus, on the office hours page, or in class)
 - Use office hours (The hours when professors are available for consultation in their office. Check the time on the office hours webpage.)
- Part-time professors do not have their own office. Please ask any questions by email or in class.

Important Notes

- Always include 1) your student ID number, 2) full name, and 3) the details of your consultation or question when sending emails.
- Always use your APU email address (@apu.ac.jp) when contacting your professors or university staff.



1. Read and review the following materials

Check the following materials to further your understanding of the graduation requirements.



Today's
Guidance Materials

FAQs \ominus

Supplementary
Information (Next Slides)

First check the "How to Use this Website" page!

2. Fill out the worksheet

Fill out the "Study Plan Worksheet" before attending the Course Registration Guidance.

3. Attend the Course Registration Guidance

Join the Course Registration Guidance after completing steps 1 and 2 above.

Date: Thu., September 25

Items to Bring: PC, completed worksheet, writing implements



Supplementary Information



Website / Online Materials

Graduation requirements for each college, subjects available to all students (Language Subjects, etc.), and other important academic information.



Syllabus

Professors provide information about the course plan to students, including course content, grading method, and other important information.



Subject List

This contains important information you need when registering for courses, including course registration restrictions and which semester subjects are available from.

*Includes subjects that aren't offered every semester.



Course Timetable

A list of all the courses offered that semester with information about the day, period, classroom, etc. Subjects not included on the list are not available that semester.

1. Check the timetable for your automatically-registered subjects

- The timetable for your automatically-registered subjects will be sent as an Excel file to the "Action Required" section on Campus Terminal from the day before course registration.
- Check the day and period for your automatically-registered subjects and confirm your free periods and how many credits you can register by yourself. (The day and period of automatically-registered subjects cannot be changed.)

2. Check the syllabus, subject list, and course timetable

- Use the syllabus, subject list, and course timetable to research information about the subjects you want to register in your open class periods. (*Make sure to check the information for your curriculum.)
- Syllabus: Check the information about course content, grading method, and recommended qualifications/knowledge, and think about which subjects you want to take.
- Subject List: Check the semester available, prerequisites, and course registration restrictions to see if you can register for the courses you are interested in.
- Course Timetable: Check if the subject you want to take is offered in the current semester. Subjects that are not included on the course timetable are not available that semester.

3. Make a (tentative) timetable

- Make a tentative timetable based on 1 and 2
- We recommend making several tentative timetables in case you are unable to register for your first-choice subjects during course registration.

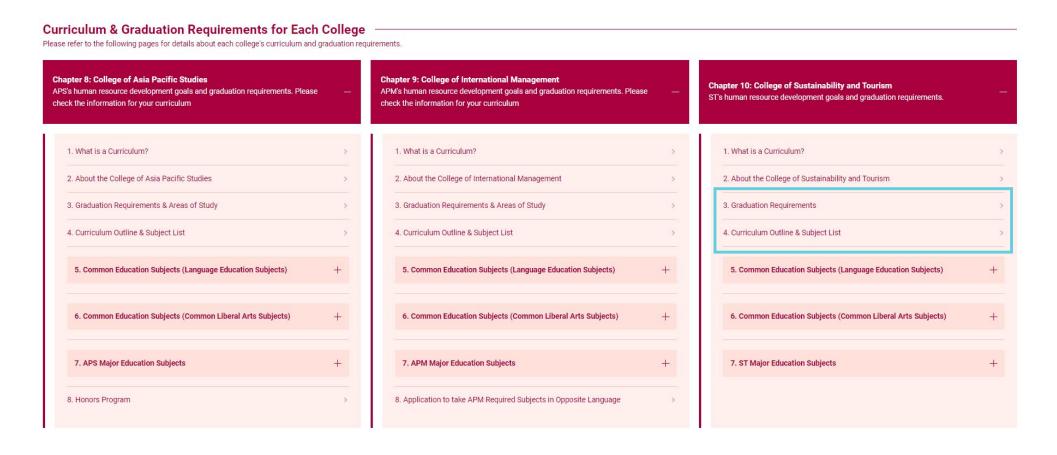
4. Register for your courses during course registration

• Register for courses on Campusmate.

Mon., September 29, 9:30-17:00

Materials 1: Website and Online Materials

- Detailed information about each college's graduation requirements is available on the Academic Information website. Please check the information for your college.
- The subject lists and information about graduation requirements are separated by curriculum, so please check the information for your curriculum.



What is a Syllabus?

- Professors use the syllabus to tell students their plan for the course.
- The syllabus contains important basic information about the course, including the semester offered, course content, grading method, and notes for students.
- You can check each subject's syllabus on Campus Terminal or the Academic Information website.
- Please check the syllabus when choosing your courses.

Check the Syllabus 🕣

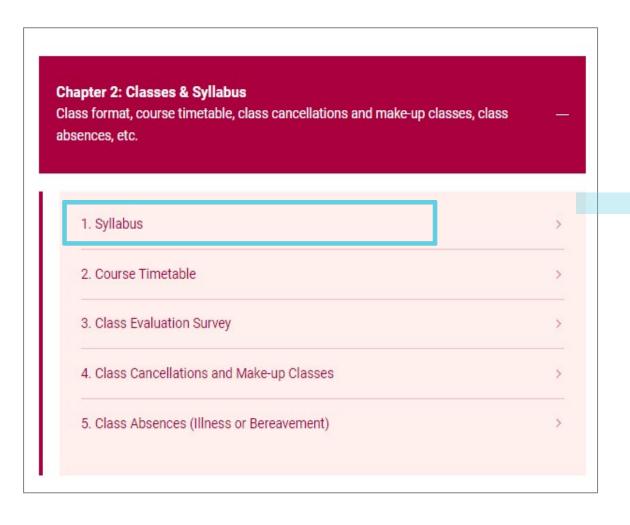
Items on the Syllabus

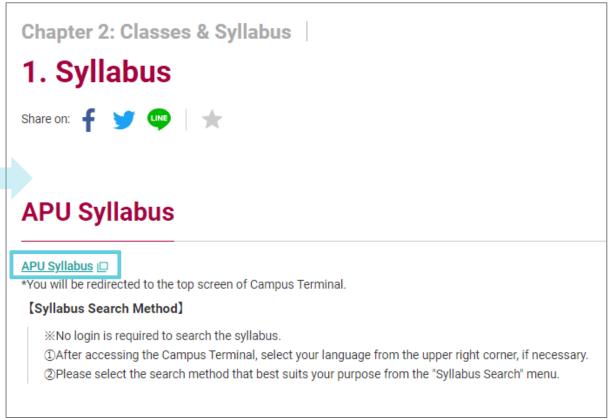
- Subject / Class Name
- Semester Offered (SP/FA)
- Instructor's Name
- Course Description
- Format of Each Class Session
 (In person/online/on demand)
- Notes for Students
- Textbooks / Reference
 Materials
- Grading Method
- Instructor's Contact Info

Materials 2: Syllabus

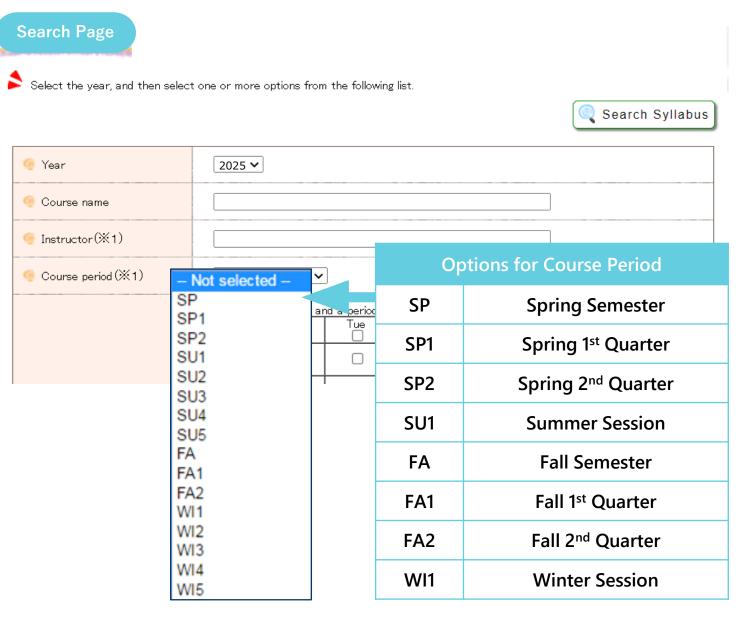
[Access Method]

Academic Information website >> Chapter 2: Classes & Syllabus >> 1. Syllabus >> APU Syllabus



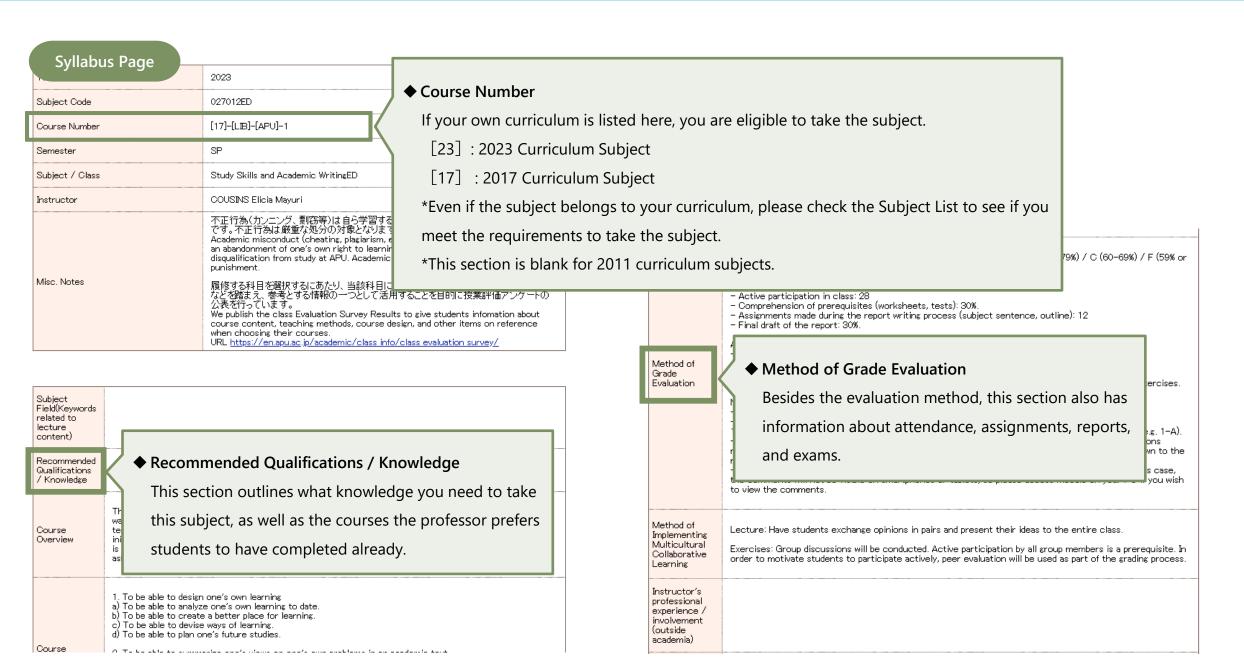


Materials 2: Syllabus



- You can select the relevant course period and specify the subject, instructor, day, and class period when searching for courses.
- If you search by course name or instructor,
 please do not change a single letter or word.
- We recommend copy and pasting the instructor's name or course name directly from the course timetable (Excel).

Materials 2: Syllabus



More information about Course Numbers 👄



Course Number

The course number indicates the position of the subject within the curriculum and the curriculum's overall organization. Please refer to this number on the syllabus when planning your systematic course registration.



E.g.	Curriculum	Subject Field	Field of Study	Grade Number	
Course Number	23 -	LIB -	MSG -	1	
Meaning	23 Curriculum	Common Liberal Arts	Introduction to Major Studies Group	For 1st Year Students	

► What is the Subject List?

- The subject list has information about the registration requirements for each subject. If you do not fulfill the requirements, you cannot register for the subject.
- The subjects listed are not necessarily offered every semester.
- Please refer to the syllabi and course timetable published each semester for more details about the subjects that will be offered that semester.

Items on the Subject List



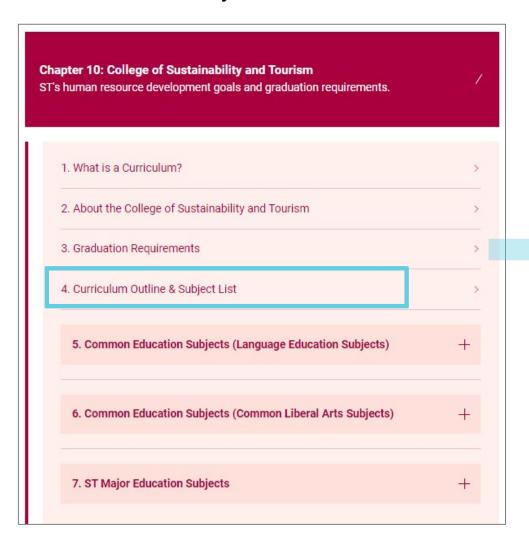
- Subject Name
- Credits
- Semester Available
- Prerequisite Subjects
- Course Re-registration
- Course Registration
 Restrictions
- Area of Study etc.

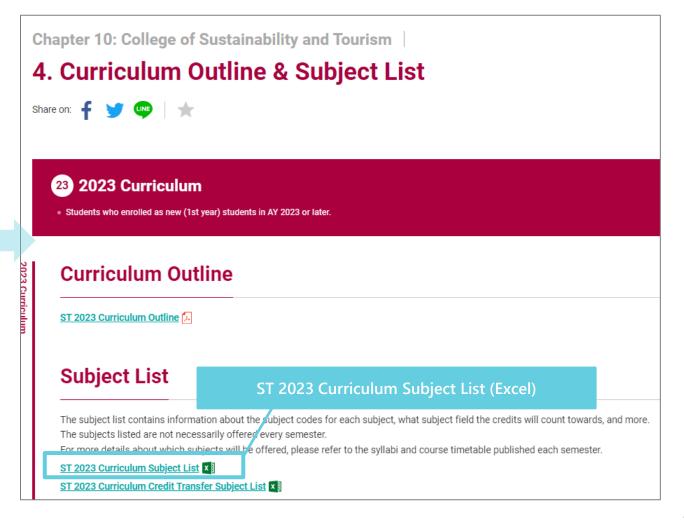


Materials 3: Subject List

[How to access]

Academic Information website >> Chapter 10: College of Sustainability and Tourism >> 4. Curriculum Outline & Subject List >> ST 2023 Curriculum Subject List





Materials 3: Subject List

Sample	配当セメ	前提科目JST	前提科目JAT	前提科目E	履修制限
THE THE	スター	Prerequisite	Prerequisite	Prerequisite	Course
Subject Name	Sem *	Subjects for JS	Subjects for JAT	Subjects for L	Registration
中国語II Chinese II	1	·010180 中国語 I Chinese I ·011100 英語初級 A Elementary English A ·011101 英語初級B Elementary English B	·010180 中国語 I Chinese I	·010081 日本語初 級 I Japanese Foundation Course I ·010091 日本語初 級 II Japanese Foundation Course II ·010092 日本語初 級 II Japanese Foundation Course III ·010180 中国語 I Chinese I	
日本語プロジェクトF Japanese Project F	1	・010103 日本語上 級 Advanced Japanese	・010103 日本語上 級 Advanced Japanese	・010103 日本語上 級 Advanced Japanese	
日本語·日本社会 Language and Social Topics in Japan	1	・010103 日本語上 級 Advanced Japanese	・010103 日本語上 級 Advanced Japanese	・010103 日本語上 級 Advanced Japanese	
会計学II Accounting II	3	·030571 会計学 I Accounting I	·030571 会計学 I Accounting I	·030571 会計学 I Accounting I	B期間から Available from Period B

^{*}The image is a sample. Please check the ST 2023 Curriculum Subject List for the official list.

POINTS of Note



[Semester]

The semester from which the subject is available to students. You can register for this subject if you are in the semester listed or higher.

[Prerequisite Subjects]

You cannot register for this subject unless you have already earned credits for the subjects listed here. If you have not earned credits for the set prerequisite subjects, then you cannot register for the subject even if you meet the semester requirements. Prerequisite subjects differ for JST/JAT/E students.

[Course Registration Restrictions]

Lists any restrictions on registering for that subject.

This column notes which subjects are automatically registered by APU, when students can register for the subject, and if there any restrictions related to language basis.

Materials 4: Course Timetable

What is the Course Timetable?

- The Course Timetable lists all the courses offered for the current semester, including information about the day, class period, classroom, etc.
- Subjects not listed on the current course timetable are not offered that semester.
 - *The timetable for Session Subjects is announced separately
- The timetable also contains the information listed on the right, so make sure to check it before registering for courses.

Items on the Course Timetable



- Term / Day of Week / Period
- Class Format / Classroom / Zoom ID
- Subject Name / Subject Code
- Instructor
- Method of Grade Evaluation
- Language
- Semester Available From
- Subject Field / Area of Study



Materials 4: Course Timetable

[Access Method]

Academic Information website >> Chapter 2: Classes & Syllabus >> 2. Course Timetable >>

College of Sustainability and Tourism (ST) >> For 2023 ST Curriculum Students 2025Fall

Chapter 2: Classes & Syllabus Class format, course timetable, class cancellations and make-up classes, class absences, etc. 1. Syllabus 2. Course Timetable 3. Class Evaluation Survey 4. Class Cancellations and Make-up Classes 5. Class Absences (Illness or Bereavement)

Course Timetable

The timetable varies depending on the college and enrollment year. Please check careful

The fall semester timetable and syllabus may be subject to change in the future and are: Please be sure to check the updated timetable and syllabus before registering for fall ser %The schedule for the summer session is planned to be released around June, and the v %The timetable for classes registered by the University for spring semester will be annot students. Announcements will be made in the "Action Required" section of Campustermi

AY2025 Summer Session Course Timetable (PDF, updated 2025/7/7)

College of Asia Pacific Studies (APS)

College of International Management (APM)

College of Sustainability and Tourism (ST)

For 2023 ST Curriculum Students 2025Fall

© 2023 Curriculum

- 1. Students who enrolled as new (1st-semester) students from AY 2023 onwards.
- 2. Students who enrolled as 2nd-year transfer students from AY 2024 onwards.
- 3. Students who enrolled as 3rd-year transfer students from AY 2025 onwards.

AY2025 Spring Semester Course Timetable

• For 2023 ST Curriculum Students 25Spring X (xlsx, updated 2025/5/28)

AY2025 Fall Semester Course Timetable

• For 2023 ST Curriculum Students 25Fall x (xlsx, updated 2025/3/3)

Materials 4: How to Read the Course Timetable

Term

Length of the course period

Online (Course Format)

Only Distance Learning Courses will have a "O" in this column

Classroom /Zoom ID

Distance Learning Courses: Zoom ID In-Person Courses: Classroom

Subject Name "Online" is written at the beginning of the subject name for Distance Learning Courses only

1

2

期間/ 曜日/ 時限/ 教室/ 講義CD/ Zoom Online 講義名 Day of Week Term Period MTG ID Classroom Subject CD 茶道EC / 火/Tue. 和心庵 1Q 1 027029EC Japanese Art of Tea Ceremony EC Online)西洋哲学JA / 2Q 木/Thu. 0 333-333-333 028032JA Online)Western Philosophy JA 観光社会学EA / Semester 月/Mon. F204 3 030350EA Sociology of Tourism EA 日本の伝統芸能JF/ セッション T.B.A. T.B.A. Session1 027031JF /Session Traditional Japanese Arts JF

*This is a sample of the course timetable.

Materials 4: How to Read the Course Timetable

Language

Language of instruction

J: Japanese E: English Es: Treated as English

E/J: Both languages used Blank: Language subject

73. Botti languages used blank. Language sui

Field

The subject field credits will count towards

Semester

Semester from which you can register for the subject New students can only register for subjects that say "1" under "Semester". You can register for the subject if you are in the same semester or higher than the number listed here.

Area of Major

The Area of Major credits will count towards

5 6 7 8

講義名	担当教員	言語/ Lang.	配当セメスター / Semester	分野/ Field	専門分野/ Area of Major
ブリッジプログラム EA / Bridge Program EA	AAA AA	Es	1	教養/Liberal Arts	
英語準中級A EA / Pre-Intermediate English A	BBB BB		1	Language	
環境汚染と防止 JA / Pollution Prevention JA	ccc cc	J	1	専門/Major	ST 持続可能な社会分野科目 ST Sustainable Society Subjects
マーケティング入門 EA / Introduction to Marketing EA	DDD DD	Е	2	専門/Major	ST専門教育科目 ST Major Education Subjects
メディアと歴史EA / Media and History EA	EEE EE	Е	3	他学部/ Other College	