

20__

Sep 20__ & Mar 20__ graduates

Job Offer Application Form

Company Information			
Company / Organization Name		Representative's Name	
		Shareholdings	
		Capital	
Address of Head Office	〒	Sales Takings	
		Number of Employees	
		APU Graduates	M <input type="text"/> F <input type="text"/>
		Number of Rits/APU Graduates	
		Number of Graduates wanted for following year	
Location of Placement			
Work Description			
Home Page URL			
Employment Counter. (please send all correspondence to this address)	Person in charge of hiring new employees		
	E-Mail		
	TEL		
	FAX		

Candidate Criteria																								
Available Positions	Location	Language Ability Criteria																						
<input type="checkbox"/> Clerical <input type="checkbox"/> Office <input type="checkbox"/> Sales <input type="checkbox"/> General <input type="checkbox"/> Systems Engineer <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Japan <input type="checkbox"/> Tokyo <input type="checkbox"/> Osaka <input type="checkbox"/> Kyoto <input type="checkbox"/> Kyushu <input type="checkbox"/> Other	English	Japanese																					
			Other: _____																					
			<input type="checkbox"/> Native Level	<input type="checkbox"/> Native Level																				
			<input type="checkbox"/> Advanced	<input type="checkbox"/> Advanced																				
			<input type="checkbox"/> Intermediate	<input type="checkbox"/> Intermediate																				
			<input type="checkbox"/> Basic	<input type="checkbox"/> Basic																				
			<table border="1"> <thead> <tr> <th></th> <th colspan="2">Vacancy</th> <th>Conditions</th> </tr> </thead> <tbody> <tr> <td>Post Graduate</td> <td><input type="checkbox"/> Y</td> <td><input type="checkbox"/> N</td> <td></td> </tr> <tr> <td>Int. Student</td> <td><input type="checkbox"/> Y</td> <td><input type="checkbox"/> N</td> <td></td> </tr> <tr> <td>Work Exp</td> <td><input type="checkbox"/> Y</td> <td><input type="checkbox"/> N</td> <td></td> </tr> <tr> <td>Disabilities</td> <td><input type="checkbox"/> Y</td> <td><input type="checkbox"/> N</td> <td></td> </tr> </tbody> </table>			Vacancy		Conditions	Post Graduate	<input type="checkbox"/> Y	<input type="checkbox"/> N		Int. Student	<input type="checkbox"/> Y	<input type="checkbox"/> N		Work Exp	<input type="checkbox"/> Y	<input type="checkbox"/> N		Disabilities	<input type="checkbox"/> Y	<input type="checkbox"/> N	
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	International _____ _____ _____																							

Salary / Working Hours			
			Office Hours
Job Type	Job Type	Job Type	Transport Exp
Salary			
Base Salary			
Set allowances			Bonus System
Other allowances			
			Hours Minutes
			Break time per day : Minutes
			Paid Leave
			Social Insurance
			_____ days annual paid leave
			<input type="checkbox"/> Y <input type="checkbox"/> N
			Company Dormitory
			<input type="checkbox"/> Y <input type="checkbox"/> N
			Union
			<input type="checkbox"/> Y <input type="checkbox"/> N

Company Seminar Details			
Date of Company Seminar	Location of Company Seminar	Dates Undecided <input type="checkbox"/>	Application Process for Company Seminar
1. _____	1. _____		
2. _____	2. _____		
3. _____	3. _____		

What you need to bring: _____

Selection Process	
Application Documents	Application Deadline
	Office Use Only
	M D