



Ritsumeikan Asia Pacific University (APU) Students

GRAND VALLEY STATE UNIVERSITY

GVSU is a public institution located in both Allendale and Grand Rapids, Michigan. Offering over 200 areas of study with classes taught by faculty—not teaching assistants—you'll have access to numerous opportunities as well as cutting edge equipment and facilities. Our focus is on individual student achievement. We create unique learning opportunities for students from across the country and the world. Come join the 300+ international students from over 70 countries who are learning, living, and thriving at GVSU!

Explore the GVSU website: www.gvsu.edu Take a virtual tour: www.gvsu.edu/virtualtour.htm

INTERNATIONAL STUDENT SERVICES (ISS)

Visit our website for more information or check out our social media:

WWW.GVSU.EDU/PIC/ISTUDENTS

WWW.FACEBOOK.COM/ISTUDENTS

WWW.INSTAGRAM.COM/GVISTUDENTS

CONTACT

Kate Stoetzner

Director of International Student
& Scholar Services

Padnos International Center

130 Lake Ontario Hall

1 Campus Drive, Allendale, MI, 49401

Office: +1 616 331 3898

Fax: +1 616 331 3899

email: stoetznk@gvsu.edu



ACADEMICS

www.gvsu.edu/acad-index.htm

GVSU offers over 200 different majors and programs of study, with all courses taught in English. Small class sizes and individual attention from Faculty help GVSU students reach their full potential. Our majors include Business, Accounting, Social Sciences, Chemistry, Engineering, Nursing, Public and Nonprofit Administration, Computer Science, Art, International Relations, and more.

STUDENT LIFE

www.gvsu.edu/studentlife/

Bringing Together the World (BTW) is a student organization that connects international and domestic students through cultural exchange. GVSU is home to over 400 other student organizations to fuel your academic, athletic, social, religious, and professional interests.

HOUSING

www.gvsu.edu/housing/

Living on-campus gives students the opportunity to connect with many more students and to take full advantage of all campus has to offer. As long as we receive requests for housing by the required deadline, July 1, we guarantee on-campus housing for international students. We have apartment style housing with shared or single bedrooms that include a bathroom, living room, and kitchen.

CAMPUS DINING

www.gvsu.edu/campusdine/

"Meals" are offered in five of the eight plans, which can be used at the Fresh Food Company for all-you-can-eat dining or to purchase a Meal Combo at various locations. All plans come with "Dining Dollars" that can be used in all campus retail locations. Dining Dollars can be used like cash and anytime a purchase is made the amount is deducted from your account.

CAMPUS RECREATION

www.gvsu.edu/rec/

The Grand Valley Recreation Center houses a swimming pool, track, fully equipped gym, basketball and volleyball courts, and an indoor soccer field. The Recreation Center also offers a number of services including personal training, wellness coaching, intramural sports, massage, and nutrition planning. GVSU students benefit from free access to all facilities and services are free or low cost.

PROGRAM COST

Tuition (12-15 credits) covered by GVSU

Estimated total paid by Student per semester - \$6,900 USD*

Housing: \$2300/semester

Books & Supplies: \$300-\$500/semester

Orientation Fee: \$150

Meals: \$1750/semester

Miscellaneous Expenses: \$1000-\$1600/semester

Health Insurance: \$600/semester

* Airfare is not included in this price breakdown



Information Sheet 2022-2023

EXCHANGE CONTACTS

OUTBOUND STUDENTS

GVSU Students studying abroad. Main Contacts for Agreement and Partnership Development

Rebecca Hambleton

Director
Study Abroad & International Partnerships
hambletr@gvsu.edu

Ehren Kuzekov

Coordinator
Study Abroad & International Partnerships
kuzekove@gvsu.edu

INBOUND STUDENTS

Exchange student studying at GVSU

Kate Stoetzner

Director
International Student and Scholar Services
stoetznk@gvsu.edu

Libby Jawish

Coordinator
International Student Services Coordinator
jawishel@gvsu.edu

INT'L OFFICE INFORMATION

Int'l Office Address: 130 Lake Ontario Hall
1 Campus Drive
Allendale, MI, 49401

Telephone Number: +1 616 331 3898
Fax Number: +1 616 331 3899

GVSU Website: www.gvsu.edu
Student Exchange Website: www.gvsu.edu/pic
Inbound Int'l Student Website: www.gvsu.edu/istudents

APPLICATION—DUE DATES

Fall Semester (starting August)

June 1

Winter Semester (starting January)

October 1

Applications sent to partners via email. Contact Kate Stoetzner with questions regarding application.

APPLICATION—SUPPLEMENTAL DOCUMENTS

1. An Academic Transcript or record of the courses the student has completed prior to attending Grand Valley State University (GVSU)
2. Official test results of English Ability from TOEFL or IELTS
3. A typed statement of students' proposed program of study at GVSU and how it will relate to their present academic program at your university.
4. Evidence of Financial Support (see section IV of Application for details)
5. Copy of student passport

APPLICATION—ENGLISH REQUIREMENT & GPA

Provide test results from one of the following English proficiency exams:

TOEFL

ITP (Score: 213)
Paper (550)
iBT (Score: 80)

IELTS (Overall Band Score: 6.5 undergraduate)

**GPA minimum requirement (4.0 scale):
2.5 GPA**

University of Cambridge ESOL Exams:

Certificate of Proficiency in English (CPE):
C or better
Certificate of Advanced English (CAE):
C or better

2022-2023 ACADEMIC CALENDAR

	Fall 2022	Winter 2023
Recommended Arrival Dates	August 19-21, 2022	January 4-5, 2023
Int'l Student Orientation	August 22-25, 2022	January 6-7, 2023 <i>Self Isolation for those arriving on 01/05/23 (01/5/23—01/1/23)</i>
Semester Dates	Classes Begin: August 29, 2022 Classes End: December 10, 2022	Classes Begin: January 9, 2023 Classes End: April 29, 2023
Final Examination Period	December 12-17, 2022	April 24-29, 2023
Semester Breaks	Labor Day: September 4-5, 2022 Thanksgiving Break: Nov 23-27, 2022	Martin Luther King Jr Day: Jan 16, 2023

ACADEMIC INFORMATION

CREDITS

J-1 Students are required to take between 12 and 15 credits per semester. Generally, a 3 credit course meets in-person for 3 hours per week. This equates to 45 contact hours per class, but this can vary. Courses are taught in English. There are 15 weeks in each semester.

COURSE RESTRICTIONS

See course catalog for restrictions. Students must have pre-requisites or prior approval from the Department Chair at GVSU. The course description in the GVSU catalog will list any pre-requisites or restrictions.

ENGLISH LANGUAGE SUPPORT

Limited support available.

COURSE REGISTRATION

Once students have been accepted, they will be contacted via email by their academic advisor. The advisors will assist students to register for the proper courses. Students should be registered full-time prior to their arrival on-campus. Students will have the week of orientation and the first week of classes to make any necessary changes to their schedule.

COURSE CATALOG: www.gvsu.edu/catalog List of all courses

COURSE SCHEDULE: www.gvsu.edu/schedule List of courses offered by semester

ACCOMMODATION

Housing Application: Accepted students are directed to apply online.

Housing application deadlines:

Fall semester—July 1

Winter semester—October 1

Please note, students who apply by the deadline are guaranteed housing.

Homestays are not an option.

Airport Pick-up Service is provided to students arriving on designated dates

Cost

Allendale campus housing ranges from \$2,100-\$2,760 per semester. Pew Campus housing ranges from \$2,480-\$3,720 per semester.

www.gvsu.edu/housing

Facilities

Apartment style units, which are recommended for exchange students, include kitchens. Meal plans are also available:

www.gvsu.edu/campusdine

All on-campus housing includes utilities, internet access, air conditioning, central heat, and a local phone.

FINANCIAL MATTERS

Estimated Costs

Required fees	\$150 International Student Orientation
Tuition (out-of-state)	Designated schools do not pay tuition to GVSU. If you are a cost paying school, please contact our office for current tuition rates.
Health Insurance	Students are required to have insurance meeting federal regulations. Students may bring their own policies from home, or can purchase a policy of their own choosing from a US provider. See p.4 for details.
Textbooks	\$300-500 per semester
Food	\$2,180-\$3,600 per semester
Misc. Living Expenses	\$1000-\$1600 per semester
Transportation	Grand Rapids bus system is free to students. Provides transportation between campuses and to local supermarket, as well as many other destinations.

EMPLOYMENT

Students are eligible to work on-campus for up to 20 hours per week. An overview of regulations will be covered during the orientation.

VISA PROCEDURES AND ASSISTANCE

Students must submit a completed Exchange Student Application. Once the application is submitted a DS -2019 will be sent to the student. Students will be required to pay the SEVIS fee before applying for their visa. Details may be found at www.fmjfee.com. Exchange students will be required to apply for their visa at the nearest US Embassy.

Kate Stoetzner is the contact for visa related matters.

HEALTH INSURANCE

Health insurance is mandatory by US Federal Regulations. **All exchange students at GVSU are required to provide proof of insurance (in English) at the time of orientation that covers the entire duration of the program.**

Federal Law requires the following coverage:

- \$100,000 minimum coverage
- \$50,000 minimum medical evacuation coverage
- \$25,000 minimum coverage for repatriation
- \$500 maximum deductible per accident or illness
- Other Conditions:
 - Cover pre-existing conditions after a reasonable waiting period
 - Includes provision for co-payment that does not exceed 25% co-pay by the exchange visitor
 - Does not exclude benefits for perils inherent to the activities of the Exchange Visitor's Program
 - Must be underwritten by an insurance company that meets the rating requirements of the USIA or is backed by the full faith and credit of the Exchange Visitor's government
 - Any accompanying spouse and dependent(s), also may be subject to the requirements of the Affordable Care Act [22 CFR 62.14 (a)]



**GRAND VALLEY
STATE UNIVERSITY®**

**INTERNATIONAL
STUDENT SERVICES**

GVSU EXCHANGE STUDENT APPLICATION GUIDE

Thank you for your interest in applying to Grand Valley State University's partner exchange program. In order to apply, you will need to submit the following information with the application:

1. An Academic Transcript or record of the courses you have completed prior to attending Grand Valley State University (GVSU)
2. Official test results of your English Ability from TOEFL or IELTS
3. A typed statement of your proposed program of study at GVSU and how it will relate to your present academic program at your home university.
4. Evidence of Financial Support (see section IV for details)
5. Copy of your passport

The Application

The application is required in order to apply to GVSU and to obtain the "Certificate of Eligibility" DS-2019. The DS-2019 is required in order to obtain a J-1 exchange visitor visa.

Please answer all of the questions completely and return the form as well as items 1-5 listed above to your home institution's international office. They will forward your application along with their nomination to GVSU.

Application Deadlines

All materials must be received by GVSU's International Center by the following deadlines. Please note, your home institution may have an earlier deadline.

Fall Admission (August)

JUNE 1

Winter Admission (January)

OCTOBER 1

GRAND VALLEY STATE UNIVERSITY EXCHANGE PROGRAM APPLICATION

Please type all information requested on this form

PART I. BIOGRAPHICAL INFORMATION

Please provide Information exactly as it appears on your passport

Family Name (Surname) _____

First Name (Given Name) _____

Middle Name _____

Current Mailing Address _____

Permanent Address _____

Cell phone _____ Email _____

Name of home institution _____

Male ___ Female ___ Date of Birth (Month/Day/Year) _____

City of Birth _____ Country of Birth _____

Citizen of _____ Permanent Resident of _____

Have you ever held a J-1 visa status before? [] No [] Yes, dates _____ If yes, please attach copies of previous DS-2019.

PART II. ACADEMIC PROGRAM INFORMATION

Field of Study _____

Planned Arrival Date _____

Planned Departure Date _____

NOTE: You will need to work with a GVSU Academic Advisor to register for courses. You are expected to register for all courses prior to arrival in the US. Your GVSU Advisor should email you within four weeks of you receiving your immigration documents from GVSU. Please check your email regularly for messages from GVSU

PART III. DEPENDANT INFORMATION

To be completed ONLY if you wish to bring a spouse or child with you to the United States of America. If no dependents will be coming with you, leave this section blank and skip to Part IV.

Full Name	Nationality	Relationship	Birth Place and Birth Date
_____	_____	_____	_____
_____	_____	_____	_____

Dependents will be: (check one)

Entering the US with me _____ Entering the US separately _____

PART IV. DOCUMENTATION OF FINANCIAL SUPPORT

US Federal Regulations require GVSU to obtain from you a certification that you have adequate financial resources to meet all expenses related to you program.

Identify below each source of funding that is available to you for the period of your stay and the amount of financial support provided. For sources of funding other than the exchange, please provide evidence of support.

Please submit a bank statement or proof of loan approval to cover your expenses while at GVSU. If the bank statement is not in your name, we will need a letter of support from the person whose bank statement you are providing.

Please list all amounts in United States Dollar (USD).

	USD \$ Amount
___ Exchange Visitor's Government	_____
___ Personal	_____
___ All other (please specify):	_____
_____	_____
_____	_____

PART V. INSURANCE REQUIREMENT

Health insurance is mandatory by US Federal Regulations. **All exchange students at GVSU are required to provide proof of insurance (in English) at the time of orientation that covers the entire duration of the program. Federal Law requires the following coverage:** \$100,000 minimum coverage, \$50,000 minimum medical evacuation coverage, \$25,000 minimum coverage for repatriation, \$500 maximum deductible per accident or illness.

PART VI. SIGNATURE

Your signature below signifies that the information you have provided on this form is complete and accurate to the best of your knowledge and that you authorize GVSU to communicate with your home institution about your academic progress and performance.

Applicant's Signature

Date

PART VII. EUROPEAN UNION DATA PROTECTION POLICY

Supplement for students from Europe or currently studying at a university in Europe.

GDPR Privacy Notice and Request for Consent

The European Union General Data Protection Regulation, or GDPR (EU 2016/679), is a regulation concerning the collection, protection and processing of personal data provided by an individual ("data subject") while in a European Union Member State, regardless of citizenship or residency. **Therefore, the terms and conditions contained in the Regulation and detailed in this Notice only apply while an individual is physically present in one of the EU Member States.** Complete information is available on the [European Commission](#) website.

PRIVACY NOTICE

Grand Valley State University continues to be committed to conducting the collection and processing of personal data with integrity and in compliance with applicable data protection laws. This Privacy Notice, required under the GDPR, presents information about how the University collects, uses and protects personal data you provide as an International Student

A. Data Controller Contact Information Grand Valley State University serves as the Data Controller and determines the purposes and means of processing your personal data. The individual below serves as the primary contact for GDPR compliance related to international student information and is responsible for responding to questions about this Notice and requests to exercise a data subject's rights.

NAME: Kate Stoetznr

DEPARTMENT: Padnos International Center

TITLE: Director of International Student and Scholar Services

GVSU ADDRESS: 130 Lake Ontario Hall, 1 Campus Drive, Allendale, MI 49401

EMAIL: stoetznk@gvsu.edu

TELEPHONE: 616 331 3898

B. Purposes for Collecting and Using Data Your information is collected and used to report your information and status to USCIS, Social Security Administration, Relation Health Insurance, other GVSU departments.

C. Sharing and Transferring Data Your information is collected and used to report your information and status to USCIS, Social Security Administration, and other GVSU departments.

D. Data Retention Data is retained in accordance with University policy and as required under applicable U.S. laws and regulations.

E. Sensitive Data Your personal identifying information, such as passport, birth date, country of birth, names of family members are collected in order to provide services required by federal law or in order to provide assistance to you in case of an emergency.

F. Rights of the Data Subject While in the EU you will be able to exercise your rights as a data subject described in Article 15-22 of the GDPR: right of access to your personal data, right to correct that data, right to have the data erased, right to restrict processing, right to data portability, right to object to processing, right to withdraw consent, the right not to be subject to automated decision-making, and the right to lodge a GDPR-related complaint with an EU Supervisory Authority. Please note that the University is subject to federal and state laws, including but not limited to the Family Educational Rights and Privacy Act, that may require that we request, process and retain and report on certain types of data. These legal obligations may also affect actions we would be permitted to take in response to a request to exercise your GDPR data rights, especially the right to have your data erased.

G. Importance of Data Failure to report the data will likely result in non-compliance of the Department of Homeland Security regulations.

H. Data Protection The University has put in place reasonable physical, technical and administrative safeguards designed to prevent unauthorized access to or use of information collected online.

Request for Consent Please read the above Notice and agree to the conditions, in order to be permitted to be enrolled at Grand Valley State University.

I consent to Grand Valley State University's use of my personal data (including sensitive data) for the purposes outlined in this Notice, as well as for the transfer of my personal data between the European Union and Grand Valley State University and its representatives, pursuant to the conditions and limits specified in the EU GDPR. I also hereby waive any right to privacy and confidentiality regarding the University's reporting to the appropriate authorities if I am seriously ill; suffer an injury; or am the victim or perpetrator of harassment, whether on- or off-campus.

Applicant's Name

Date

Applicant's Signature