Application Information
2027 Advanced Area Studies

Application Period	Dispatch Period
Monday, November 30 – Thursday, January 7, 2027 - 2:00PM	**Saturday, August 7 – Saturday, September 18, 2027**



Ritsumeikan Asia Pacific University
Outreach and Research Office
1st Edition
(November 17, 2026)

Advanced Area Studies

Course Outline and Characteristics of the Program

The mission of College of Asia Pacific Studies is to “lead the paradigm shift in global society of the turbulent 21st century by contributing to the sustainable development, the creation of new values that transcend national and regional boundaries, and the realization of symbiosis that enables diversity through research and education based in the Asia Pacific region”. The college aims to equip students with "problem-solving skills" and "practical skills" developed through a foundation of basic and specialized knowledge in the social sciences, enabling them to address challenges facing the region. The College of Asia Pacific Studies identifies this program as the effective way to develop the skills needed to solve problems in the Asia-Pacific region.

In AY2027, students will spend approximately two months in Indonesia and Cambodia conducting a group research project within one of four predefined thematic areas related to migration and human mobility. Within their selected theme, students will develop specific research questions with guidance from faculty members and local experts and examine migration-related issues through fieldwork, comparative analysis, and engagement with local communities and relevant organizations.

As part of the application process, students are required to select up to two research themes (1st and 2nd choices) from the four available options.

By engaging in fieldwork across Indonesia and Cambodia and applying transnational and comparative perspectives, students will develop intellectual and practical skills essential to social science research and practice. Social science inquiry involves identifying important societal issues, formulating researchable questions, collecting and evaluating evidence, and using research findings to develop explanations and possible solutions. Through comparative fieldwork, structured debate, collaborative research, and engagement with diverse organizations and communities, students will develop the following key skills:

1) **Critical and Logical Thinking**
   - **Description:** The ability to identify important social problems, formulate clear questions and hypotheses, evaluate competing explanations, and construct coherent evidence-based arguments.
   - **Development:** Developed through structured debate at APU and with students at partner universities, comparative analysis, and research presentations. Students learn to defend their arguments, respond to counterarguments, and revise their conclusions in light of new evidence.
2) **Research and Inquiry Skills**
   - **Description:** The ability to formulate researchable questions, design and conduct basic social science research, collect relevant evidence, and analyze findings systematically and comparatively.
   - **Development:** Developed through pre-program research methods training, field visits, interviews and observation, guidance from faculty and local experts, and comparative research in Cambodia and Indonesia. Students experience the research process from question formulation to data collection, analysis, and presentation.
3) **Problem-Solving and Creativity**
   - **Description:** The ability to connect academic knowledge with complex real-world problems and develop context-sensitive explanations, responses, and possible solutions.
   - **Development:** Developed through engagement with international organizations, government agencies, NGOs, and local communities, as well as policy-oriented analysis and policy presentations. Students identify gaps between existing policies, theoretical expectations, and field realities and develop evidence-based proposals.
4) **Intercultural Communication and Adaptability**
   - **Description:** The ability to communicate effectively and adjust one’s approach across different cultural, social, academic, and professional contexts.
   - **Development:** Developed through debates with local students, interviews and discussions with practitioners, field engagement in Cambodia and Indonesia, and presentations to academic and professional audiences. Students learn to adapt their communication to different interlocutors and institutional settings.
5) **Collaboration and Teamwork**
   - **Description:** The ability to work effectively with others toward shared goals by coordinating responsibilities, integrating different perspectives, and managing disagreement constructively.
   - **Development:** Developed through group-based research throughout the program, including joint research design, division of fieldwork responsibilities, collaborative analysis, debate preparation, and joint research and policy presentations.

Research Themes

Students will work in groups to conduct research in one of the following thematic areas, developing a deeper understanding of human mobility through comparative fieldwork in Indonesia & Cambodia.

Capacity for each theme: 4 students

Theme	Details	Key organizations* *Subject to change due to host organization circumstances or other unforeseen reasons.*	
		Indonesia	Cambodia
Mobility & Risk	This theme explores the drivers of migration, risks encountered throughout migration processes, and the conditions necessary for safe mobility. Students will compare how migration risks emerge and are addressed in different institutional and social contexts.	• (NGO) KABAR BUMI	• (NGO) Chab Dai • (NGO) PSOD (Phnom Srey Organization for Development)
Rights & Protection	This theme focuses on the protection of migrants' rights, including human trafficking, exploitation, violence, access to remedies, and institutional protection mechanisms.	• (IO) ILO (International Labour Organization) Indonesia	• (IO) UNICEF (United Nations Children's Fund) Cambodia • (NGO) CENTRAL (Center for Alliance of Labor and Human Rights) Cambodia • (NGO) LSCW (Legal Support for Children and Women) Cambodia
Health & Reintegration	This theme examines migrants' health and well-being, return migration, livelihood recovery, and reintegration into families and communities. Students will explore how institutions and communities support migrants before, during, and after return.	• (IO) ILO (International Labour Organization) Indonesia • (NGO) Yayasan Pulih Indonesia	• (IO) WFP (World Food Programme) Cambodia • (Gov) MoSVY (Ministry of Social Affairs, Veterans and Youth Rehabilitation), Cambodia • (NGO) PSOD (Phnom Srey Organization for Development), Cambodia
Gender & Family	This theme explores the gendered dimensions of migration, family relationships, care responsibilities, and the impacts of migration on children and households.	• (IO) UN Women Indonesia • (NGO) KABAR BUMI	• (IO) UN Women Cambodia • (NGO) CWCC (Cambodian Women's Crisis Center) Cambodia • (NGO) LSCW (Legal Support for Children and Women) Cambodia

*IO=International Organizations / Gov=Government Agencies / NGO=Non-Governmental Organizations

Program Overview

[APU] Pre-program Classes
- Migration and human mobility: theories and context (2 hrs)
- Online lectures by partner universities on local contexts, key issues (4 hrs)
- Research design, methods, and ethics (2 hrs)
- Debate and hypothesis development (4 hrs)
- Fieldwork and presentation preparation (2 hrs)

[Cambodia & Indonesia] On-site Practicum
- Visits to international organizations, government agencies, NGOs, universities, and local communities
- Lectures, interviews, observations, and group field research
- Comparative analysis and hypothesis testing
- Debates with students at partner universities
- Research presentations at partner universities
- Policy presentations to organizations and agencies

[APU] Post-program Classes
- Final presentation and research report submission
- Comparative analysis
- Reflection and hypothesis evaluation
- Integration of research findings

Subject Field

Course name	Advanced Area Studies
Subject	APS Major Subjects (APS Common B)
Instructor	OGA Toru, SEIKE Kumi
Credits	8
Grades	Letter grades (A+, A, B, C/F)
Course registration	• The course will be registered in AY2027 Spring Semester. • The course will be registered by the university. • Credits awarded will count toward the maximum number of credits per semester.
Number of Participants	• Maximum: 16 / Minimum: 5 • Participation is subject to screening, and not all applicants may be selected. • If fewer than 5 participants are selected, the program will be cancelled.
Note	• Please refer to the syllabus on the Off-campus Programs website. • Credits earned through this program may count toward the 36 APS Major Education Subjects credits for graduation. • Starting with the 2027 dispatch, participants are no longer exempt from Seminar course registration and are required to register for Seminar courses.



Eligibility

College	Asia Pacific Studies (APS)
Semester	3rd - 7th semester students at the time of dispatch (as of AY2027 Spring Semester)
Curriculum	2023
Student Status	• Applicants must be enrolled at the time of application and dispatch. (AY2026 Fall -AY2027 Spring) • Students with “Study Abroad” or “Leave of Absence” status during the program period are not eligible. (AY2026 Fall - AY2027 Spring) • Students under suspension may apply if the suspension ends before the application deadline.
Status of Language Studies at APU (for Japanese- basis students only)	• Applicants must have completed Intermediate English A & B by the time of application (AY2026 Fall). • Completion of Upper-Intermediate English A & B before application is preferred. • Applicants currently taking Intermediate English in AY2026 Fall may also apply, however must complete both courses by the end of AY2026 Fall Semester. Failure to do so will result in cancellation of participation, regardless of acceptance.
Others	• Participation is limited to one time per student. • The program is designed to develop problem-solving and practical English skills. • Only selected applicants may participate.

Course Schedule

- Full attendance and active participation are required.
- Class and practicum content, schedules, host organizations, and activity sequences are subject to change due to host institution availability or unforeseen circumstances.

Pre-program Class [In-person]
Classroom: TBA

Apr 10 (Sat)	3rd -4th periods	• Theoretical and contextual learning on migration and human mobility • Structured debate and hypothesis development
Apr 24 (Sat)	3rd -4th periods	• Theoretical and contextual learning on migration and human mobility • Structured debate and hypothesis development
May 15 (Sat)	3rd -4th periods	• Research design, methods, and ethics
Jun 5 (Sat)	3rd -4th periods	• Fieldwork and presentation preparation • Structured debate and hypothesis development
Jun 12 (Sat)	3rd -4th periods	• Online lectures*
Jun 26 (Sat)	3rd -4th periods	• Online lectures*
Jul 10 (Sat)	3rd -4th periods	• Fieldwork and presentation preparation • Structured debate and hypothesis development

*The following partner universities and organizations will deliver online lectures:
- International Organization for Migration (IOM) Regional Office for Asia and the Pacific (ROAP), Indonesia
- Universitas Indonesia (UI)
- Royal University of Phnom Penh (RUPP)



Practicum

Indonesia	
Aug 7 (Sat)	Arrive & meet in Jakarta, Indonesia (Meeting time: 6:00 PM Jakarta time - tentative)
Aug 8 (Sun)	Day off
Aug 9 (Mon)	Lecture-based learning: Universitas Indonesia (UI) • Lectures (4 sessions) Culture, society, economy, and contemporary issues • Site visits (2 times)
Aug 10 (Tue)	
Aug 11 (Wed)	
Aug 12 (Thu)	
Aug 13 (Fri)	Student Workshop (APU x Universitas Indonesia)
Aug 14 (Sat)	Day off
Aug 15 (Sun)	Day off
Aug 16 (Mon)	Field-based Learning: Jakarta or its surrounding area • Group Research at International Organizations, Government Agencies, and NGOs • Fieldwork (including a 3-day fieldwork program)
Aug 17 (Tue)	
Aug 18 (Wed)	
Aug 19 (Thu)	
Aug 20 (Fri)	
Aug 21 (Sat)	Day off
Aug 22 (Sun)	Day off
Aug 23 (Mon)	Field-based Learning: Jakarta or its surrounding area • Group Research at International Organizations, Government Agencies, and NGOs
Aug 24 (Tue)	
Aug 25 (Wed)	Joint Seminar with UI students
Aug 26 (Thu)	Presentations of Policy Proposals to Host Organizations and Institutions
Aug 27 (Fri)	Day off

Cambodia	
Aug 28 (Sat)	Traveling together from Jakarta to Phnom Penh
Aug 29 (Sun)	City tour with RUPP TAs (half-day)
Aug 30 (Mon)	Lecture-based learning: Royal University of Phnom Penh (RUPP) • Lectures (4 sessions) Culture, society, economy, and contemporary issues • Site visits (2 times)
Aug 31 (Tue)	
Sep 1 (Wed)	
Sep 2 (Thu)	
Sep 3 (Fri)	Debate Session (APU x RUPP Debate Club)
Sep 4 (Sat)	Day off
Sep 5 (Sun)	Day off
Sep 6 (Mon)	Field-based Learning: Phnom Penh or its surrounding area • Group Research at International Organizations, Government Agencies, and NGOs. • Fieldwork (including a 2-day fieldwork program)
Sep 7 (Tue)	
Sep 8 (Wed)	
Sep 9 (Thu)	
Sep 10 (Fri)	
Sep 11 (Sat)	Day off
Sep 12 (Sun)	Day off
Sep 13 (Mon)	Field-based Learning: Phnom Penh or its surrounding area • Group Research at International Organizations, Government Agencies, and NGOs
Sep 14 (Tue)	
Sep 15 (Wed)	Joint Seminar with RUPP students
Sep 16 (Thu)	Presentations of Policy Proposals to Host Organizations and Institutions
Sep 17 (Fri)	Joint Seminar with American University of Phnom Penh (AUPP) students and lecture
Sep 18 (Sat)	Dismiss at the designated accommodation (Time: 10:00 AM Cambodia time)

Post-program Class [In-person]

Sep 25 (Sat)	1st -4th periods	Final Presentation

Application Information

Applying for Multiple Programs

- Students may apply for multiple Off-campus Programs only if they meet all application requirements and no program schedules overlap (pre-program classes, practicum and post-program classes).
- Application with overlapping program schedules ("duplicate applications") will be excluded from the screening process for all affected programs.
- Overlapping programs include student exchange programs. Applications are considered overlapping if the exchange period conflicts with any part of this program (pre-program classes, practicum and post-program classes).
- Students accepted into multiple programs are expected to participate in all of them. Withdrawal is not permitted after the screening results are announced.

How to Apply

Application period: Monday, November 30 (Monday), 2026 – Thursday, January 7, 2027, 2:00PM
Application form: Off-campus Programs website

- The online application system will be available during the application period only.
- If multiple applications are submitted, only the most recent one will be considered.
- Please prepare the following before applying:
  - Passport data (see "Passport Requirements" below)
  - Guarantor information
  - Research themes of your choice: Select up to two themes

[Passport Requirements]

Indonesia

- Passport must be valid for at least six months from the date of entry into Indonesia (i.e., until at least February 7, 2028).

Cambodia

- Applicants are responsible for checking the passport validity requirements.
- Visa type: Tourist Visa / Program duration: 21 night / 22 days



What if my passport does not meet the above requirements, or if I do not have one at the time of application?

- No passport copy is required at the time of application.
- If selected for the program, you must submit a copy of a valid passport by April 9, 2027.

Application Guidance Sessions

1st session (Hybrid)

- Date: Wednesday, December 2, 2026 (3rd period (12:30-13:30) (J/E)
- Zoom: https://weareapu.zoom.us/j/92872558633
- Classroom: J104

2nd session (Online)

- Date: Wednesday, December 9, 2026 (7th period (19:45-20:45) (J/E)
- Zoom: https://weareapu.zoom.us/j/92232549683

Notes: Please sign in to Zoom using your APU account. See the linked page for details.

Screening Method

- A comprehensive selection process, including an interview, will be conducted.
- Interview schedules will be arranged to avoid conflicts with applicants' class schedules.
- The interview schedule will be announced on Wednesday, January 13, 2027.
- Interviews will be conducted on the following dates:
  - Monday, January 18, 2027
  - Wednesday, January 20, 2027
  - Thursday, January 21, 2027

Announcement of the Screening Result

Date: Friday, January 22, 2027
The applicant will be notified via Student Portal.

Information for Selected Participants

Guidance for the Confirmed Participants ***Attendance is mandatory**

Date/time: Wednesday, January 27, 2027 / Time: 5th period (16:10–17:50)
Format: In-person (Classroom: TBA)

Risk Management Class & Pre-Departure Guidance

Date/time: Wednesday, July 14 / Time: 5th – 6th period
Details will be provided for the relevant participants.

Release of Grades / Grade Inquiries

Course Registered and Graded as: AY2027 Spring Semester
Grades to be awarded: September 2027
Grade Inquiries: Grade Inquiries Period for AY2027 Fall Semester Course (March 2028)

Participation Fees

Program costs consist of program fee paid to APU and personal expenses paid separately by participants.

Program Fees (Paid to APU)

- The program fee will be finalized after the number of participants is confirmed.
- Final program fee announcement: April 1 (Thu), 2027
- Payment period: April 1 (Thu) to April 9 (Fri), 2027, 2:00 PM
- Failure to pay by the deadline will result in cancellation of participation, with any incurred costs charged to the participant.

Estimated program fees by number of participants (subject to change):

- **5 participants: approx. JPY 446,000 per person**
- **10 participants: approx. JPY 336,000 per person**
- **16 participants: approx. JPY 305,000 per person**

The above includes:

- Program fees to host universities
- Accommodation fees
  - Indonesia (21 nights): Single room with kitchenette
  - Cambodia (21 nights): Twin-sharing room with breakfast
  - Accommodation during one fieldwork trip outside the city in each country
- Transportation covered by the program fee
  - Jakarta accommodation → Soekarno-Hatta International Airport (one way)
  - Techo International Airport → Phnom Penh accommodation (one way)
- Site visits (two in each country)
- Indonesian visa application fee
- Risk management service fee

Personal expenses to be paid separately by participants (not included in the program fees above)

- Airfare and other estimated costs are subject to change due to booking conditions, exchange rate fluctuations, and other unforeseen circumstances. As a result, the final program fee may exceed the estimated amount.

- Travel expenses (airfare)
  - Japan → Indonesia: approx. JPY 40,000–70,000 (designated arrival date: Aug 7, 2027)
  - Indonesia → Cambodia*: approx. JPY 50,000–80,000 (university-designated flight)
  - Cambodia → Japan: approx. JPY 40,000–70,000
- Overseas travel insurance: approx. JPY 35,000, based on AY2026 rate
- Meals and personal living expenses: approx. JPY 30,000-40,000 per country
- Local transportation costs
  - Soekarno-Hatta International Airport → Jakarta accommodation (one way)
  - Phnom Penh accommodation → Techo International Airport (one way)
  - Accommodation ⇔ universities/fieldwork sites: $1-3 (one way)
  - Fieldwork transportation (one trip per country): approx. $150 for both counties in total
- Costs associated with visa application documents
- Domestic transportation in Japan, vaccinations (optional), and any other expenses not listed above

NOTE:

- Withdrawal from the program is not permitted once participation has been confirmed.
- After payment of the program fee, the host universities will begin preparations for program implementation. If a participant withdraws from the program for any reason, including unavoidable circumstances, the program fee may be non-refundable or only partially refundable.

Overseas Travel Insurance & Risk Management Support System Fees

* Detailed information will be provided during the guidance for the confirmed participants.

- Regardless of whether a participant has already purchased personal insurance, program participants are required to enroll in the overseas travel insurance designated by APU and the host institution as well as the required risk management system.
- The insurance coverage period must include the entire duration **from the date of departure from Japan to the date of return to Japan, regardless of the official program period.**
- The approximate insurance fees are provided below for reference. Please note that the fees shown are based on the 2026 rates. Participants in the Advanced Area Studies Program will be charged according to the applicable 2027 rates.

No. of days of travel	Overseas Travel Insurance	Risk Management Service
For up to 46 days	Approx. JPY 27,390	Approx. JPY 6,020
For up to 53 days	Approx. JPY 32,250	Approx. JPY 6,600
For up to 2 months	Approx. JPY 37,690	Approx. JPY 7,300
For up to 3 months	Approx. JPY 51,730	Approx. JPY 8,500

(Reference) 2026 Rates of the overseas travel insurance premiums URL: https://www.creohuman.co.jp/business/travel-ins/

- In principle, participants will purchase Plan S (Standard).
- Those who wish to purchase Plan A or Plan B should follow the instructions provided by Creo-human.
- The application schedule for overseas travel insurance is shown below.

Date	Contents
May 19 (Wed)	Explanation of overseas travel insurance enrollment at the guidance
Jun 3 (Thu)	Submission deadlines for the following items: • Overseas Travel Insurance Declaration Form • Insurance coverage period survey (from departure from Japan to return to Japan). • Plan change request (from Plan S)
~ Jun 5 (Fri)	Notification of the insurance premium by Creo-human
Jun 13 (Sun)	Payment of the insurance premium
July 5 (Mon) ~	Distribution of the Overseas Travel Insurance Certificate by the office.

VISA

- The visa requirements for each host country are as below.

Indonesia	• Participants must obtain the designated visa. • Visa applications will be supported by the host university. • Detailed will be provided after participation has been confirmed.
Cambodia	• Participants are responsible for obtaining their own e-Visa.

- In addition to the visa requirements for the host countries, students should check well in advance whether a visa is required for all countries in their travel itinerary, including countries they may visit before or after the program, and are responsible for obtaining any necessary visas.
- If a visa application for either of host country is denied, the participant's eligibility to participate in the program will be revoked.
- (International Students Only) Please obtain a re-entry permit for Japan, if required.



Preparation before Departure

*Detailed information will be provided during the guidance for the confirmed participants.

Transportation and Accommodation Arrangements for Travel to the Practicum Site

- Participants are responsible for arranging their own transportation from Japan to the country where the on-site practicum will be conducted, as well as their return transportation to Japan from the country where the final practicum takes place upon completion of the program.
- The meeting date and location are listed in the Course Schedule.
- Participants will not be permitted to participate in the Off-campus Programs if any country or region included in their travel itinerary between departure from and return to Japan is designated as Level 2 or higher risk by the Ministry of Foreign Affairs of Japan.

Travel and Accommodation Arrangements

The following table indicates which arrangements are made by the university and which are the responsibility of participants.

Item	Details		Arranged by
Flight	Japan → Indonesia *Participants must arrive in Indonesia on August 7.		Participant
	Indonesia → Cambodia *Participants are required to book the flight designated by the University.		Participant
	Cambodia → Japan		Participant
Airport transfer	Soekarno-Hatta Airport → Accommodation in Jakarta		Participant
	Accommodation in Jakarta → Soekarno-Hatta International Airport		University
	Techo International Airport → Accommodation in Phnom Penh		University
	Accommodation in Phnom Penh → Techo International Airport		Participant
Local daily transportation	Accommodation ↔ host universities / NGO / fieldwork		Participant
Accommodation	Jakarta (Check-in: 2027/8/7 / Check-out: 2027/8/28)		University
	Phnom Penh (Check-in: 2027/8/28 / Check-out: 2027/9/18)		University
VISA	Indonesia	Host university provides support for obtaining a visa.	University
	Cambodia	Tourist visa must be obtained by the participant.	Participant

Notes on Participation

Requirements for Participation in Off-campus Programs

Important: Before applying, please read the attachment, "Requirements for Participation in Off-Campus Programs" at the end of this Application Information. Program-specific participation requirements are listed below.

Deadlines for Required Submissions and Program Fees

- If accepted, the Outreach and Research Office will provide information on required documents for submissions (e.g. pledge, surveys, etc.) and program fee payment procedures.
- Participants are responsible for submitting all required documents and paying all fees by the designated deadlines. Failure to do so will result in the cancellation of your participation.
- Participants whose participation is cancelled for missing a submission or payment deadline will be responsible for any costs incurred up to that point.

Precautions for Course Registration

- Students cannot enroll in or participate in this program if the pre- program classes, practicum and/or post-program classes overlap with regular classes or make-up classes, regular or make-up examinations, course registration periods, extracurricular activities, or duties/training such as SA/RA. Students are therefore required to check the academic calendar, activity schedules, and program periods in advance.
- No special consideration will be given to students whose pre/post-program classes or practicum periods overlap with extra-curricular activities, or training programs.

Cancellation or Withdrawal of Participation

- Failure to submit required documents and/or pay the program fee by the designated deadlines will result in cancellation of participation in the program.
- Withdrawal after application is not permitted, In principle.

- Even for unavoidable reasons, including suspension or other disciplinary actions, students who cancel or withdraw after participation are confirmed will be responsible for any costs incurred.
- Once the program fee has been paid, refunds may be limited or unavailable, even in cases of unavoidable cancellation.
- In principle, students who cancel or withdraw from the program will receive a grade of 'F'.

Program Cancellation

The University may decide to cancel the program and/or student dispatch under any of the following circumstances:

- In the event the Ministry of Foreign Affairs of Japan's "Travel Advisory" is level 2 or above for the country or region of dispatch. However, if a "Warning on Infectious Diseases" is issued due to the spread of a new disease, etc., a decision will be made according to the situation.
- In case any of the following will occur in the program destination: natural disasters; accidents; strikes; infectious disease; political unrest in the program country or region; disruptions to the normal operation of public transportation or medical services; war; terrorism; injury to, or sudden hospitalization of faculty coordinators; inadequate support for outgoing students from the host institution in the event of a crisis; or other unforeseen circumstances.
- In the event a host institution decides to cancel the acceptance of students from APU which involves overseas travel. In the above cases, you must pay any fees incurred up to that point. In the above cases, participants must pay any fees incurred up to that point.

Risk Management & Health Monitoring During the Program

Participants will stay and study in an environment different from their daily lives. They are expected to take responsibility for their own risk management and health throughout the program.

Session Subjects Registration Restrictions

At APU, students who are in their 8th semester or above, or beyond their expected graduation semester, and who have earned 100 or more credits are not permitted to register for Session Subjects. As the credits for this program will be reflected in the following semester, students who expect to have close to 100 earned credits by the end of the current semester should carefully review their academic plan before applying. For details, please refer to the "Important Notes on Course Registration" page on the Academic Office website.

Scholarship

Japan Student Services Organization (JASSO) Student Exchange Support Program

- JASSO scholarship availability will be announced by the end of January 2027.
- If available, participants who meet JASSO's GPA and household income requirements will be eligible for JPY 90,000 per month (tentative) during the program. *The amount is subject to change.
- Eligible applicants: Japanese nationals & permanent residents (including special permanent residents).



Overall Schedule

2026	
Nov 17 (Tue)	Application Information Release Date
Nov 30 (Mon)	Application Period Begins
Dec 2 (Wed), 3rd period	Application Guidance Session (J & E / Hybrid)
Dec 9 (Wed), 7th period	Application Guidance Session (J & E / Online)

2027	
Jan 7 (Thu), 2PM	Application Deadline
Jan 13 (Wed)	Notice of Screening Interview Schedule
Jan 18 (Mon), 20(Wed), & Jan 21(Thu)	Screening Interview
Jan 22 (Fri)	Announcement of the Screening Results
Jan 27 (Wed), 5th period	Guidance Session for Confirmed Participants (Venue: TBA)
April 10 (Sat), 3rd - 4th periods	Pre-program Classes
April 24 (Sat), 3rd - 4th periods	Pre-program Classes
May 15 (Sat), 3rd - 4th periods	Pre-program Classes
May 19 (Wed), 5th period	Guidance Session for Confirmed Participants (Venue: TBA)
June 5 (Sat), 3rd - 4th periods	Pre-program Classes
June 12 (Sat), 3rd - 4th d periods	Pre-program Classes
June 26 (Sat), 3rd - 4th periods	Pre-program Classes
July 10 (Sat), 3rd - 4th periods	Pre-program Classes
July 14(Wed), 5th- 6th periods	• Risk Management Class (5th period) • Pre-departure Guidance Session (6th period)
Aug 7 (Sat), 6PM	• Arrive in Indonesia • Meeting at the designated accommodation in Jakarta
Aug 9 (Mon)- Aug 27 (Fri)	Practicum in Jakarta, Indonesia
Aug 28 (Sat)	Travel from Indonesia to Cambodia in a group
Aug 30 (Mon)-Sep 17 (Fri)	Practicum in Phnom Penh, Cambodia
Sep 18 (Sat), 10AM	Dismissal in Phnom Penh, Cambodia
Sep 25 (Sat) 1st – 4th periods	Post-program Classes
October	Grade Announcement (Before the Course Drop Period 1 for the 2027 Fall Semester)

2028	
March	Grade Inquiries Period (Grade inquiries period for 2027FA)

*Time shown in the table is local time.
*Please note that additional guidance sessions not listed above may be scheduled.
*Detailed information will be provided after participation has been confirmed.

Checklist of Required Actions After Acceptance

2027		**Inquiry**
Jan 29 (Fri), 2:00PM	☐ Pledge form submission	ORO *Outreach and Research Office
Apr 1 (Thu) - 9 (Fri), 2:00PM	☐ Program fee payment	
Apr 9 (Fri), 2:00PM	☐ Copy of the one-way air ticket from Indonesia to Cambodia (University-designated flight) ☐ Submission of the application documents for Indonesia Visa (Passport copy etc.)	
May (TBA)	☐ Submission of the application documents for Indonesia Visa (Bank statement etc.)	
Jun 3 (Thu), 2:00PM	☐ Overseas travel insurance declaration form (date of departure from Japan & date of return to Japan)	Creo-human
	☐ (For those who wish to change the insurance plan) Notification of the change of insurance plan	
Jun 13 (Sun)	☐ Payment of overseas travel insurance premium	Creo-human

For inquiries about Advanced Area Studies

The Outreach and Research Office (Nawa, Ito) / 2nd Floor of Building A (Email: atfs@apu.ac.jp)

To be kept by the program participant

AY 2026 Ritsumeikan Asia Pacific University Off-campus Programs

Requirements for Participation in Off-campus Programs

All participants in Ritsumeikan Asia Pacific University Off-campus Programs (hereinafter referred to as Programs) must abide by the following.

1. Required Attitude

(1) Participants must understand the aim and purpose of their chosen program, and should participate actively approaching their studies seriously.
(2) Participants must conduct themselves in a dignified and honorable manner, refraining from any conduct that may harm the reputation of Ritsumeikan Asia Pacific University (hereinafter, "APU") and the host university or institution (hereinafter, "Host Institution").
(3) Participants must act in accordance with the regulations of APU, the rules of the Host Institution, Japanese law and the laws and regulations of the host country or region for the full duration of the program. Also, participants must follow all instructions from staff and faculty at both APU and the Host Institution during the program.
(4) Participants must attend all pre-program and post-program classes, guidance sessions, and so on held before and after dispatch.
(5) Withdrawals after the selection result announcement will not be accepted since the selection process assumes that the applicants intend to participate in the program at the time of application.
(6) Participants must not protest if their participation in a program is cancelled or if they are ordered to return to Japan due to breaching these Requirements for Participation in Programs.

2. Cancellation of Program Participation or Dispatch

(1) [All Programs (excluding Exchange, Double Degree programs, and Short-term Summer/Winter programs)]

All participants must complete all program participation procedures such as submitting the required documents, paying program fees, obtaining passports and visas, completing the procedures for purchasing travel insurance, and so on by the designated deadlines. If a participant fails to submit documents, pay program fees, obtain a passport or visa, or complete insurance procedures by the deadline for any reason, they will be removed from the program.

(2) [Exchange, Double Degree programs, and Short-term Summer/Winter programs)]

All participants must complete all program participation procedures such as submitting the required documents, paying program fees, obtaining passports and visas, completing the procedures for purchasing travel insurance, and so on by the designated deadlines. If a participant fails to submit documents, pay program fees, obtain a passport or visa, or complete insurance procedures by the deadline, they may be removed from the program.

(3) In addition to the above, the student's participation in the program may be cancelled even after the results have been announced in any of the following cases apply.
   A) If it is determined that it is not appropriate for the student to join the program, taking into account their attitude and attendance status
   B) If the participant is subject to disciplinary action after the program results are announced
   C) If APU determines that it is not appropriate for the student to study abroad due to injury, illness, etc.
   D) If the participant engages in prohibited acts during the program period
   E) If the participant does not meet the designated requirements to continue the program
   F) If the participant loses their student status at APU.
   G) In the case of any other violations of the duties of the student
(4) If a student's participation is cancelled, they shall be given a "F" grade. (If participation is cancelled before the pre-program classes start, then their course registration will be "deleted." However, this item does not apply to Exchange, Double Degree programs, and Short-term summer /Winter programs.)
(5) in the cases below, APU may make the decision to cancel student dispatch.
   A) If the destination country or region is in an area designated Danger Level 2 or above by the Ministry of Foreign Affairs. However, if an infectious disease risk advisory is issued due to the spread of a new infectious disease, decisions will be made depending on the situation.
   B) If there are natural disasters, accidents, strikes, infectious disease, political unrest, disruptions to the normal operation of public transportation or medical services, war, terrorism, or other unforeseen circumstances in the destination country or region that make it difficult for the host institution to provide support for the dispatched students due to force majeure.
   C) If the Host Institution decides to stop accepting dispatched APU students.

3. Meeting and Dismissal On-site

[All overseas programs (excluding FIRST, Service Learning)]

(1) Participants will meet and be dismissed on-site during the program period, and are responsible for ensuring their own safety during their travels.
(2) Participants are responsible for arranging their own flight tickets, and submitting their itinerary to APU.
(3) Once an itinerary has been submitted to APU, it should not be changed without valid reason. If changes are made, the revised itinerary must be resubmitted to APU.
(4) APU is not responsible for the participant's conduct outside the travel period required for program participation, and students must take responsibility for their own conduct outside of this period.

[FIRST, Service Learning]

(1) Participants are not permitted to meet or be dismissed on-site, and they cannot enter the country on their own before the start of the program period.
(2) After the end of the program period, participants must immediately return to Japan. They may not extend their period of stay in the host country.

4. Health and Safety Management

(1) **[All Overseas Programs (excluding FIRST, Service Learning)]** Before departure, participants must purchase an overseas health and travel insurance policy designated by APU for the entire duration of their travel period, from the date of their departure from Japan until the date of their re-entry to Japan. In addition, participants are also required to enroll in the risk management system for the period specified by APU.

[FIRST, Service Learning] Before departure, participants must purchase overseas travel insurance and enroll in the risk management system as designated by APU.

[Domestic Programs] Participants must purchase domestic travel insurance and enroll in the risk management system as designated by APU.

(2) Participants are responsible for managing their own personal health. Also, they must report any health conditions and required learning support using the designated form.

(3) Participants must report if they have any pre-existing health conditions.

(4) Should a participant require hospitalization or medical treatment, they must immediately inform APU and the Host Institution and follow staff and faculty instructions. The participant will be responsible for any medical expenses above the amount that is covered by their insurance.

(5) In the event that a participant needs emergency medical attention or surgery but there is insufficient time to obtain the consent of the student or guarantor, the student agrees to be treated at the discretion of a doctor or faculty/staff from APU or the Host Institution.

(6) If APU or the Host Institution determines that the participant requires medical treatment, and the participant makes the independent decision not to undergo that medical treatment, neither APU nor the Host Institution shall be held liable for whatever issue may arise as a result.

(7) If a student wishes to receive a vaccine recommended by APU, they must make a hospital appointment through APU Health Clinic. . If a vaccination is mandatory, the student must follow the instructions given at the guidance session.

5. Costs and Compensation

(1) If a participant is unable to join or continue the program due to their failure to submit documents or payments by the deadline, injury or illness, disciplinary action, etc., or if they withdraw from the program, they will be responsible for paying any costs incurred up to that point.

(2) If a program is changed or cancelled as a result of natural disasters, accidents, strikes, infectious disease, political unrest in the program country or region, disruptions to the normal operation of public transportation or medical services, war, terrorism, or other unforeseen circumstances in the destination country or region, the participant will not seek compensation from either APU or the Host Institution, but will be responsible for paying any costs incurred up to that point.

(3) If a participant has already paid their required program fees, they will receive a refund of the total amount, minus the expenses already incurred up to the point of program discontinuation, cancellation of participation, or withdrawal. The participant must understand that the refund process may take some time.

(4) In the event that an accident, illness, or death occurs under circumstances beyond the control of APU or the Host Institution, neither APU nor the Host Institution shall be held responsible in any way, financially or otherwise.

(5) In the event of any damage to or theft of personal belongings, traffic accidents, or criminal incidents deemed to be under circumstances beyond the control of APU or the Host Institution, the participant shall be responsible for dealing with the situation.

(6) If the participant causes damage to a third party or APU through their own intention or negligence, the participant shall be responsible for compensation.

(7) During the program period, if any damage occurs to the participant through unlawful acts made by third parties such as organizations, individuals, homestay families, etc., the participant will be responsible for handling any legal actions or other related matters. APU or the Host Institution shall not be held liable for such incidents.

6. Obtaining Visas

(1) It is the responsibility of the participant to check the requirements to receive a visa covering the period from their departure to their return, and apply accordingly.

(2) Visa requirements vary depending on the participant's nationality, the destination country/region, length of stay, etc.. Any information about required visas (including transit permits) can be found on each embassy's website, and participants must check the information themselves.

(3) Visa application requirements are subject to change without notice, so participants must keep up to date with the latest information. Program participation via a visa received on arrival is not permitted, except in cases where a visa cannot be obtained in advance due to visa regulations of the country issuing the visa.

(4) In the event a participant is unable to obtain a visa, their participation in the program or overseas exchange will be cancelled. Furthermore, the start date of the program or study abroad will not be changed due to the participant's failure to obtain a visa.

(5) [International Students only] In addition to a visa for the program's host country, participants must check the expiry date of their Japanese residency permit and the conditions for a re-entry permit.

7. Course Registration Plan

(1) When applying to the program, participants must make sure that the courses they will register and the number of credits they will earn are compatible with their course registration plan until graduation.

(2) The university will not provide any special accommodations if an issue with a participant's course registration plan until graduation is found, so participants must apply for programs at their own risk.

8. Submission of Pledge

Participants must agree to and abide by all the conditions listed above, and submit the pledge signed by both the participant and their guarantor.

YONEYAMA Hiroshi

President
Ritsumeikan Asia Pacific University

PLEDGE

As a participant in the program specified below, I hereby acknowledge that I have read and understood the application guidelines, syllabus (excluding Exchange, Double Degree programs, and Short-term Summer/Winter programs) and the attached "Requirements for Program Participation" and pledge to observe and carry out said requirements to the best of my ability. Furthermore, I consent to having my application documents and any other documents I submit containing personal information (name, gender, date of birth, other information provided to the university in relation to the program) handled within the university for administrative purposes and participation procedures, and to have it shared with third parties (host university/institution, travel agency, visa acquisition agency, insurance company, risk management support company, accommodation facility, related countries' (Japan, participant's home country, host country) embassies and government agencies).

To be completed by the applicant

Date _____

Signature by Student _____ * Use "Draw" to sign. (Please do not use "Type".)

Student ID Number _____

Program Name _____ (Host University/Institution: _____)

College (APM / APS / ST / GSM)

Year (1 / 2 / 3 / 4 / Other)

Zip Code _____

Address _____

* Please make sure information you entered is correct before submitting.

To be completed by the applicant's guarantor *To be completed by a parent or guarantor.

As the applicant's guarantor, I hereby acknowledge that the applicant has read and understood the application guidelines, syllabus (excluding Exchange, Double Degree programs, and Short-term Summer/Winter programs), and the attached "Requirements for Program Participation" and agree to take responsibility for any situations which may arise as a result of the applicant's failure to observe and carry out all of the aforementioned requirements. Furthermore, I hereby guarantee provision of funds for all expenses incurred by the applicant through participation in the program, up to an amount equivalent to the specified program cost.

Date _____

Signature by Guarantor _____ * Use "Draw" to sign. (Please do not use "Type". The applicant must not sign on the guarantor's behalf.)

Zip Code _____

Address _____

* Please make sure information you entered is correct before submitting.

Telephone Number _____

Relationship with the Applicant _____

[In any of the following cases, this pledge will be deemed null and void, and the student will be responsible for all fees incurred through participation in the program.]

- If the signatures provided in this form are not the originals of the respective applicant or guarantor, or if the handwriting in the applicant and guarantor sections is deemed to be that of the same person.
- If the guarantor section is completed by someone deemed unqualified as a guarantor, such as a friend or acquaintance.
- If required items are left blank in the applicant- or guarantor sections.
- If any of the information provided is deemed false.