## Library Closure and Temporary Unavailability of Library Service (Announcement)

Due to the RUNNERS system update in March 2018, the library service will be temporary stopped during the following time. Please refer to the time schedule bellow.

We apologize for the inconvenience and thank you for your understanding.

## ● Date of Library Closure ··· 7<sup>th</sup> March

## The list of unavailable library service

Library service	Date and time
Purchase Request(for Faculty)	
Check Status of Purchase Request(for Faculty)	$3^{ m rd}$ March $0:00$
Check Status of Purchase Request (for Students and Staff)	$\sim~8^{ m th}~{ m March}~9:00$
Email the bibliography information from OPAC	6 <sup>th</sup> March 17: 00
	$\sim~8^{ m th}~{ m March}~9:00$
Check Status of Loan/Reservation	
InterLibraryLoan/Photocopy Request	
Check Status of Loan/Photocopy	$7^{ m th}$ March $0:00$
Reserve	$\sim~8^{ m th}~{ m March}~9:00$
Log in to MyLibrary	
(MyLibrary) Alert	
(MyLibrary) Bookmark	
Provide information of new books and journals	2 <sup>nd</sup> March ~8 <sup>th</sup> March

- ★If you request a material from other campuses on March 6<sup>th</sup>, the material is expected to arrive at APU after the 8<sup>th</sup>. Please check your email- the notification of arrival will be sent to you.
- ★The RUNNERS system will be updated on March 8<sup>th</sup>, please be noticed the following changes as well. ※The bookmarks and SDI Alert Services you have used up to now will not be imported to the new My Library. If you have bookmarks or SDI Alert settings you wish to continue to use in the future, you MUST back them up yourself by 4<sup>th</sup> March 2018.
- \* From 8th March, the Automatic Renting Machine will no longer print receipts. After returning or borrowing a book, you can check your usage history on your My Library page.