2020 Summer APU Gateway Program

8-Week Intensive Japanese Course

Application Period
November 22\textsuperscript{nd}, 2019
\sim March 16\textsuperscript{th}, 2020

Program Period
May 28\textsuperscript{th}, 2020
\sim July 31\textsuperscript{st}, 2020
Contents

About Summer APU Gateway Program  P. 3
  • About Japanese course
  • About APU and Beppu

Characteristics of the Program  P. 4

Program Overview  P. 5-6
  • Sample Schedule
  • Class Level
  • Number of Participants
  • Admission Schedule

Application Requirements  P. 7

Participation Fee  P. 8

Scholarship  P. 9

Details of Application Documents  P. 10-11

Health Insurance  P. 12

VISA Requirements  P. 13

Cancellation Policy  P. 14

Download Documents  P. 15

Inquiries  P. 16
About Summer APU Gateway Program

About Japanese course

The most effective way to learn a language is by living to and studying in the country where it is spoken! It is often not enough to simply study a language in your own country.

At APU, your Japanese will improve as you will be able to practice firsthand what you learned in the classroom by speaking with APU students and locals in the community. Japanese Language course are very intensive (twelve 95-minute classes per week), but our experienced instructors will help you to understand the materials quickly in order to proceed to the next language level.

About APU and Beppu, Japan

Unique within Japan, APU’s multicultural environment provides a safe and friendly learning space for students with no background in Japanese. You will not only expand your knowledge of the Japanese language and Asia Pacific cultures, but also deepen your intercultural understanding and cross-cultural communication skills by studying alongside students from over 90 countries and regions.

The city of Beppu is very welcoming to international students and provides an alternative experience to one found in major cities. Students are encouraged to go out into the local community and put their new language skills to use.
Characteristics of the program

- Beginner to intermediate Intensive Japanese language courses
- Experienced instructors
- Interaction with APU "Buddies" and local communities
- Weekend home stay at a local farm
- Overnight trip to Nagasaki to study WWII in Japan
- A lot of cultural activities
- Official transcript issued
The Gateway Program Japanese Course is a 6-credit language subject which meets 12 times a week. Activities and field trips are scheduled during the week and on the weekends.

**Sample Schedule**

<table>
<thead>
<tr>
<th>Period</th>
<th>Time</th>
<th>Mon</th>
<th>Tue</th>
<th>Wed</th>
<th>Thu</th>
<th>Fri</th>
</tr>
</thead>
<tbody>
<tr>
<td>3rd</td>
<td>12:25-14:00</td>
<td>Cultural activity</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4th</td>
<td>14:15-15:50</td>
<td>Japanese</td>
<td>Cultural activity</td>
<td>Japanese</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*The Gateway Program Japanese Course is a 6-credit language subject which meets 12 times a week. Activities and field trips are scheduled during the week and on the weekends.

**Class Level**

<table>
<thead>
<tr>
<th>Level</th>
<th>Target Students</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beginner ~ Elementary</td>
<td>Students studying Japanese for the first time.</td>
</tr>
<tr>
<td>Pre-intermediate</td>
<td>Students who have completed approximately 150 hours of Japanese study, are proficient in reading and writing hiragana and katakana, and can recognize approximately 150 kanji characters.</td>
</tr>
<tr>
<td>Intermediate</td>
<td>For students who have completed 300 hours and can read and write approximately 300 kanji characters.</td>
</tr>
</tbody>
</table>

**Number of Participants**

*Minimum number of participants is 9.
*If the number of participants is less than 9, the 2020 Summer Gateway Program will be cancelled.
Program Overview

Admission Schedule

Nov, 2019 - Mar, 2020
- Online Application
- Screening Fee Payment
- Submitting Application Documents by mail (Must arrive by March 16th)

March
- Application Deadline (Monday, March 16th)
- Screening
- Screening Result Notification (Tuesday, March 31st)

Mid-Apr
- Program Fee Payment
- Medical Consent Form Submission
- Online Pre-survey Submission
- Overseas Medical Insurance Purchase

Late-Apr
- Dispatch of Admission Approval and Pre-departure Package

May 26-27
- Check-in to AP House 3

May 28
- Program starts!
- Orientation
Application Requirements

Applicants must meet one of the following two requirements:

1. Applicant must be enrolled in an university, or an equivalent institution of higher education, for a period encompassing the date of application and the date of program completion, or must have graduated from a university or equivalent institution of higher education.

2. Applicant must be a graduate of a high school or other secondary education institution, or must have completed 12 years of schooling in a foreign country, or equivalent schooling, and must be scheduled to enroll in a two-year college or four-year university in Japan or another country.

* In the case of 2, applicants are required to submit additional application documents.

English Requirements for Non-Native English Speakers

- TOEFL PBT: 500 or above
- TOEFL iBT: 61 or above
- TOEIC: 700 or above
- IELTS: 5.5 or above
Participation Fee

<table>
<thead>
<tr>
<th>Items</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Screening Fees</td>
<td>11,750 JPY</td>
</tr>
<tr>
<td>Registration Fees</td>
<td>32,500 JPY</td>
</tr>
<tr>
<td>Program Fees (Tuition and Program Activities Fee)</td>
<td>429,000 JPY</td>
</tr>
<tr>
<td>Housing Fees</td>
<td>70,000 JPY</td>
</tr>
<tr>
<td>Bank Transfer Fees in Japan</td>
<td>1,750 JPY</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>545,000 JPY</strong></td>
</tr>
</tbody>
</table>

* Meals, airfare, local transportation, medical insurance, and personal expenses are not included in the program fees.

• You may take one academic course from the College of Asia Pacific Studies (APS) or College of International Management (APM), with a fee of 45,000 JPY per any additional credits. Most APU lecture courses are worth 2 credits (90,000 JPY).

Payment Information

To pay the screening fee and program fee, please deposit the funds to the designated bank account below:

Bank Name: Sumitomo Mitsui Banking Corporation  
Bank Branch: Oita Branch  
Account Type: Ordinary Deposit Account  
Account Number: 1001647  
Account Name: RITSUMEIKAN ASIA PACIFIC UNIVERSITY THE RITSUMEIKAN TRUST  
Swift Code: SMBCJPJT  
Bank Address:  
1 – 3 – 22 Chuo machi, Oita shi, Oita ken, 870-0035 Japan

<Notes>
1. Payment must be made in Japanese Yen.
2. When remitting your payment, please be sure to include your name with the payment.
3. APU is not responsible for any bank charges, so please pay them in addition to the original fees.
4. After you remit payment, please send the remittance slip (receipt) to the APU Academic Office with other application documents.
5. In the event of cancellation of the program, the screening fee of 11,750 JPY will be refunded. However, the wire transfer fee incurred when you paid the screening fee will not be included.
Scholarship

*This scholarship applies to the students from APU’s partner universities only.

APU applies for the JASSO Scholarship in fall for the follow year’s programs. JASSO Scholarship is a benefit-typed scholarship with a monthly stipend of 80,000 JPY per month. The results are usually announced in late January, and if the university’s application is accepted, prospective Gateway students can apply for the JASSO Scholarship. Because a limited number of students are awarded this scholarship, students must have enough funds to cover the cost of the entire stay.

You can learn more about the JASSO Scholarship from this [link](#).
Details of Application Documents

*Please send us the following application documents by registered mail or by freight services by the application deadline.

All applicants

1. Printed Online Application
2. Payment receipt of Screening Fees 11,750 JPY Non-refundable *Please refer P.8 for how to transfer funds.
3. Passport copy
4. Two passport-sized photos (4cm X 3cm)
5. Official Academic Transcripts *If the issuing institution does not use a standard Grade Point Average (GPA) scale, please attach a conversion chart.
6. Pledge PDF *Please sign in ink by using a ballpoint pen.
7. Certificate of University Enrollment *This must prove your enrollment at the time of official application period.

Applicants who have Japanese study background

8. Copy of Japanese Proficiency Test *If you have any.
Details of Application Documents

*Please send us the following application documents by registered mail or by freight services by the application deadline.

**Applicants who are not a native English speaker.**

*Please submit either 11 or 12.
*Applicants enrolled in a university in an English-speaking country are not required to submit 11 or 12.

- [ ] 11. English Proficiency Evaluation
- [ ] 12. Copy of English Proficiency Test

**Applicants who are currently not enrolled at an university**

- [ ] 13. Recommendation letter(s) from a former/current school or a recommender who have known you at least for a year or more.
- [ ] 14. Evidence of 12 years of elementary and secondary education to prove that this has been or will be achieved by the time of program commencement. (e.g. High School Diploma, School Leaving Certificate, Certificate of Prospective Graduation/Completion etc.)
- [ ] 15. A copy of an acceptance letter from the university you are scheduled to enter OR the graduation certificate from a former university

**Send to:** Gateway Program Team, Academic Office, Ritsumeikan Asia Pacific University 1-1 Jumonjibaru, Beppu, Oita, 874-8577 Japan TEL: + 81-977-78-1101
The Japan National Health Insurance plan (NHI) is not available to short-term students in Japan. If you become ill or get injured during your stay in Japan, the high medical costs you may incur will be entirely your own responsibility.

In order to prepare for such a situation, APU policy mandates that short-term, international students must have health insurance coverage that meets or exceeds the coverage set below as a condition of enrollment.

Please make sure to purchase a suitable insurance which covers the below before departure, and remember to bring a copy of your insurance certificate with you when you come to Japan. If the certificate is written in a language other than English or Japanese, be sure to bring an English or Japanese translation.

<table>
<thead>
<tr>
<th>Minimum Levels of Coverage Required</th>
<th>Amount in Japanese Yen</th>
</tr>
</thead>
<tbody>
<tr>
<td>Injury Death</td>
<td>10,000,000 JPY</td>
</tr>
<tr>
<td>Injury Permanent Disability</td>
<td>10,000,000 JPY</td>
</tr>
<tr>
<td>Medical and Rescuer’s Expenses</td>
<td>30,000,000 JPY</td>
</tr>
<tr>
<td>Sickness Death</td>
<td>10,000,000 JPY</td>
</tr>
<tr>
<td>Personal Liability</td>
<td>100,000,000 JPY</td>
</tr>
<tr>
<td>Personal Belongings</td>
<td>100,000 JPY</td>
</tr>
<tr>
<td>Baggage Delay</td>
<td>100,000 JPY</td>
</tr>
<tr>
<td>Flight Delay</td>
<td>20,000 JPY</td>
</tr>
</tbody>
</table>
VISA Requirements

It is your own responsibility to check and confirm current visa requirements to enter Japan with the nearest Japanese Embassy or Consulate. If you are required to obtain a visa, please notify APU Academic Office well in advance. Students from the U.S. and other countries which have Visa Exemption Arrangements with Japan may not require a visa.

Guide to Japanese Visas (MOFA website)
Cancellation Policy

In the event of student cancellation/withdrawal, the following cancellation policy will apply:

- **Screening Fee**
  - Required for all applicants
  - Non-refundable

- **Registration Fee**
  - Non-refundable

- **Program Fee**
  - Tuition and activity fee will be refunded if a student withdraws by April 23rd JST (if the deadline falls on a Saturday, Sunday or a National Holiday, the University must be informed of the withdrawal on a working day before the deadline).

- **Housing Fee**

Bank transfer fees will be deducted from the refunds. Refunds will be returned to the student by APU in a timely manner.
Download Documents

You can download Application Documents from below.

Pledge
Essay in Japanese
English Proficiency Evaluation
Japanese Proficiency Evaluation

You can also download those documents from the official website.
Inquiries

Academic Office
Ritsumeikan Asia Pacific University
Email: summer@apu.ac.jp
TEL: 0977-78-1101
FAX: 0977-78-1102
APU Gateway Program Website:
http://en.apu.ac.jp/home/exchange/content27/