

AY 2014 Fall Semester Course Registration guidance 【 AY 2006 Curriculum Current Students 】

※Please refer to the 2014 Undergraduate Academic Handbook for details.

1. Grades

Grades	<p>A+: 90% & Above A: 89~80% B: 79~70% C: 69~60% F: 59% or less(Fail) P: Pass</p> <ul style="list-style-type: none"> You can view your grades via Campusmate. If you receive a grade of "F" for a course, you may re-register for the course yourself (excluding Seminar classes).
GPA	<p>Grade Point Average</p> <ul style="list-style-type: none"> Your GPA determines your start time for course registration period A. Calculation method for Cumulative GPA = [(Number of A+ credits×4)+ (Number of A credits×3)+ (Number of B credits×2)+ (Number of C credits×1)]÷Total Completed credits (excluding P/T) Calculation method for GPA for a given semester = [(Number of A+ credits×4)+ (Number of A credits×3)+ (Number of B credits×2)+ (Number of C credits×1) + (Number of F credits×0)]÷Registered credits for the given semester (excluding P/T)
Grade Inquiries	<p>Grade Inquiries will be accepted for the three days September 10, 11 and 12 (Wednesday, Thursday, and Friday) by 16:30 if:</p> <p>1) Grades do not show for a course that you have taken, 2) Grades show for a course that you have NOT taken, or 3) Other errors are shown on the grade report</p> <ul style="list-style-type: none"> Do not contact your instructor directly. For all other information, read the evaluation comments written by instructors. Please refer to the Academic Office website "Examinations & Grades" page for details.
Re-Registration System	<p>The re-registration system allows students to re-register for subjects in which they have received an A+, A, B or C.</p> <p>Application period: Wed. September 10 ~ Fri. September 12 by 16:30</p> <p>Application procedures: Complete the Course Re-registration online survey during the application period.</p> <p>Access: Visit the Academic Office website page "Classes", then click "Course Requiring Prior Application", and you will find "Course Re-registration" page.</p>

2. Curriculum

In most cases, students will study under the same curriculum from enrollment until graduation. In the case of reinstatement or readmission, the curriculum year may be subject to change.

Curriculum	Semester	Graduation Requirements
AY 2011	1 st – 8 th Semester Students	As graduation criteria and available subjects will vary according to a student's curriculum, college, language-basis and international/domestic application type, please be sure to confirm the specific criteria in the Undergraduate Academic Handbook that apply to you.
AY 2006	9 th – 16 th Semester Students	

◆Subject Changes due to Curriculum Reforms◆

In the 2011 academic year, APU undertook a curriculum reform in which 4 Areas of Study were established in each college. These reforms apply to students enrolled in AY 2011 and later. Students under the AY 2006 curriculum will, in general, continue their studies as before, however please note that due to the reforms a number of new subjects have been created, as well as some subjects were removed.

- New Subjects:** New subjects established by the AY 2011 curriculum reform will be opened gradually over the course of several years. Students who enrolled at APU in 2010 or earlier may also take these new subjects.
- Changes to Subject Names:** As a rule, if students complete any subjects which have had their names changed in or after AY 2011, they will be registered under the new subject name.
 - Any subjects that students have already completed under the old name will appear in their grade reports, etc. under the old name.
 - Any subjects students complete in or after AY 2011 will appear in their grade reports, etc. under the new name.
- Changes to Subject Fields:** If a subject's field changes due to the curriculum reform, as a rule, AY 2006 curriculum students will take subjects and receive credit for them under the AY 2006 curriculum subject names. Although AY 2006 curriculum students will enroll in and complete the same classes as students studying under the AY 2011 curriculum, please be aware that subject names and the fields under which subjects are tallied may be different between the two curricula.
- Cancelled Subjects:** Subjects that will be cancelled will be done so over the course of several years in order to ensure that AY 2006 students can complete their studies.

4. Use Caution when Registering for the Following Courses

(1) Language Subjects

① English Subjects

APU underwent a curriculum reform in AY 2011. AY 2006 curriculum students will continue taking AY 2006 curriculum English language courses. AY 2006 curriculum English-basis students (excluding native English-speakers) are able to register for Advanced English II in the AY 2006 curriculum during Course Registration Periods A and B. Also, these students are able to register for AY 2011 curriculum English Advanced Track Elective Courses during Course Registration Period B on a space available basis.

<AY 2011 Curriculum English Advanced Track Electives>

Subject (Class)	Instructor	Notes
English Project 2 CC	MEDLEY Nicholas	AY 2006 curriculum English-basis students (excluding native English-speakers) are able to register for AY 2011 curriculum English Advanced Track Elective Course during Course Registration Period B on a space available basis.
English for Business 2 CC	TYNAN Brendan Edward	

② Japanese Subjects

A number of subject names have been changed for the AY 2011 curriculum reforms. The name changes are as follows.

New title (No. of Credits)	Old title (No. of Credits)
Japanese Foundation Course I, II, III (12) *No change	Japanese Foundation Course I, II, III (12)
Japanese Intermediate Course (4) *No change	Japanese Intermediate Course (4)
Pre-Advanced Japanese (4)	Japanese Advanced Course I (4)
Advanced Japanese (4)	Japanese Advanced Course II (4)

Japanese Classes with Conditions: The following classes are only available to those who meet the conditions below.

Subject (Class)	Notes
Japanese Foundation II (CY) only (4 credits)	Those who have completed 4 Japanese credits by the end of 1st semester
Japanese Foundation III (CZ) only (4 credits)	Those who have taken Japanese Foundation Course I (AX or CX) and Japanese Foundation Course II (AY or CX or CY)

③ AP Languages

Registration can be carried out during the regular registration period. Applicants must meet the following criteria:

- The language subject that they are registering for is not their native language. Students who register for a course in their native language will have their registration deleted.
- Japanese-basis students must have completed or be exempted from 'Intermediate English I and II' and English-basis students must have completed or be exempted from 'Japanese Advanced Course I' or 'Pre-Advanced Japanese.'

Grade evaluation for Korean language courses includes scores from the Hangul Language Proficiency Test. The deadline for applying to take this test is Wed. October 1 at 16:30. Please take note if you intend to register for Korean language classes.

(2) Foundation Subjects

Subject(Class)	Instructor	Notes
Japanese Traditional Arts A	SOTAI Pongpan	Students who have already completed 'Special Lecture (Tea Ceremony)' are ineligible to register for it again. * EI Class is for <u>international Exchange Students</u> only.
Japanese Traditional Arts B	KOJINA Hiroe	Students who have already completed 'Special Lecture (Ikebana)' are ineligible to register for it again.
Japanese Traditional Arts C	WAKAYAGI Rokujuu	Students who have already completed 'Special Lecture (Japanese Dance)' are ineligible to register for it again.
Japanese Traditional Arts D	SHIOTSU Keisuke	Students who have already completed 'Special Lecture (Noh)' are ineligible to register for it again.
Special Lecture (Liberal Arts Subject) (RU On Demand)	KINO Shigeru	Students who have already completed this course are ineligible to register for it again.
Career Design III	KANAI Shusuke	For 6 th and 7 th semester students only.

(3) Major Subjects

① APS Major Subjects

Subject (Class)	Notes
Research Methods for Culture, Society and Media	These subjects are for APS students only. During Course Registration Period A, only 2nd year APS students can register for these subjects. On a space-available basis 3rd year APS students and above can register for these subjects from Course Registration Period B onward.
Research Methods for International Relations and Peace Studies	
Research Methods for Environment and Development	
Research Methods for Tourism and Hospitality	

② APM Major Subjects

Subject (Class)	Notes
Introduction to Management	AY 2006 curriculum students, please register for the EC class (Instructor: OSUMI Toshiyuki). Other classes of this subject are for AY 2011 curriculum students (if openings remain at Course Registration Period B, however, AY 2006 curriculum students may also register this class).

③ Shelter Subjects Offered in English

Japanese-basis domestic students and CAP students under AY 2006 curriculum are required to complete 20 credits of subjects offered in English in order to graduate.

To get used to English classes on the 300 level, the university has established special classes held in English on the 200 level.

- Conditions: Japanese-basis domestic students and Japanese-basis CAP students *English-basis student cannot register for this subject.
- Grade: A, B, C (Pass), F (Fail): There will be no A+ grades for this course.

Subject (Class)	Instructor	Lang.	APS Code	APM Code
Special Lecture (APS Major / APM Major)	OHASHI Katsuhiko	Es	030550	031080
	KOTAKE Yuichi			
	SUZUKI Koji			

(4) CAP Subjects

AY 2006 curriculum CAP students should confirm the requirements for their CAP subjects.

Students who are not enrolled in a CAP may take CAP subjects (excluding seminars) which will be counted as follows:

- If a CAP student takes a subject in his/her CAP, it will count as a CAP Major Subject. (from Registration Period A)
- If a CAP student takes a subject from a different CAP, it will count as a Major Subject. (from Registration Period B)
- If a non-CAP student takes a CAP subject, it will count as a Major Subject. (from Registration Period B)

5. Venues & Times for On-Campus Registration

Please review the notes in the Campusmate Course Registration manual before registering.

Date	Room	Time
Mon. September 22	IPS 3-6	9:00-16:30
Tue. September 23	IPS 1-6	9:00-12:00
Wed. September 24	IPS 3-6	9:00-16:30
Thu. September 25	IPS 3-6	9:00-12:00
Thu. October 2	IPS 2-6	9:00-16:30
Fri. October 3	IPS 2-6	9:00-12:00

6. Notes for Specific Colleges/Programs

(1) To APS Students

Students who complete 20 or more Major Education Subjects in their cluster will have the cluster field name included on their degree. If a student has completed 20 or more major credits in multiple clusters, the name of the cluster in which the student completed the most major subjects shall be included on their degree. For details regarding APS clusters, please refer to the Undergraduate Academic Handbook.

(2) To CAP Students

CAP students must complete 30 credits from their enrolled CAP program (or CAP count subjects from their enrolled college) and complete at least 124 credits total in order to graduate. Japanese-basis domestic and international students both must also complete 20 credits of major education (either college) or foundation education subjects held in the English language. In the event that CAP students who are in their last semester have not met the necessary criteria to graduate as CAP students, but HAVE met the criteria for APS or APM, they will instead graduate as normal students.

7. Start of Classes for 2014 Fall Semester

2014 Fall Semester classes begin on Mon. October 6.

In preparation for beginning your studies, please be sure to regularly check the Academic Office notice boards and website, as well as your own personal messages and email.

Academic Office
Office hours: Mon. Wed. Thu. Fri. 10:00 - 16:30 (Tue. 11:30 - 16:30)
Email: acsubmit@apu.ac.jp