

アカデミックオフィス受領印

Submission period	(Wed) Oct 2 – (Wed) Oct 16, 2013 - 16:30
Submit to	Academic Office
Announcement	Monday, November 4, 2013



- Application Form for Active Learning Program -

Program name	English Immersion AP Language Immersion (_____)
Faculty name	_____
If applying for more than one program,	* Please check <input checked="" type="checkbox"/> the followings. The above mentioned program is my first choice. The above mentioned program is my second choice. I would like to participate in both programs if I am chosen for both of them.
	Please list the name of the program(s) you are applying other than the above mentioned. * Please check <input checked="" type="checkbox"/> the followings. English Immersion AP Language Immersion Field Study Program Name (_____)

(Note) If you are applying for more than one program, please prepare application forms for each program (application form, essay, passport copy).

APPLICANT INFORMATION

Student ID	_____	Semester	_____	PHOTO *Size: 3 x 4cm *Please write your name and Student ID at the back of the photo
Gender	<input type="checkbox"/> M <input type="checkbox"/> F	College	<input type="checkbox"/> APM <input type="checkbox"/> APS <input type="checkbox"/> Domestic <input type="checkbox"/> International	
Name in Alphabet	_____			
Name in KATAKANA	_____			
Nationality	_____	Date of Birth	(Y)_____ (M)_____ (D)_____ (yrs old)	

Personal information included in these documents will only be used for the applicant screening process, travel arrangement procedures, notices from the University, and in statistics in internal materials that will be used in a way that will not identify the individual. Only information that is needed to secure travel arrangements and insurance coverage will be provided to the host institution, instructor, travel agents, and insurance companies.

Student ID() Name()

APPLICANT INFORMATION (Continued)

Address <small>(You must fill in this part)</small>	〒 - TEL:() - Mobile phone: - -
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Emergency	Address	
Contact <small>(You must fill in this part)</small>	Guardian's Name & Relationship	(Country name:)

		In Alphabet		(Relationship:)
		In Kanji (if any)		
	Phone no.	Home phone	(Country code)	
		Office phone	(Country code)	
		Mobile phone	(Country code)	

	Program period (Month/Year)	Program name
Past experience in APU off-campus activities & programs <small>*Student exchange program, Immersion programs etc.</small>		

Special skills / qualifications / language proficiency etc... <small>*English Immersion program applicant must provide either TOEFL or TOEIC score.</small>	

Please note any medical concerns / conditions / requests if necessary. <small>*Food or drug allergy etc.</small>	

Student ID() Name()

LANGUAGE SUBJECT INFORMATION

Mother tongue Japanese English Other()

Please circle all subject(s) below which you have completed/exempted at the time of application.

Screening will be carried out based on the language requirement set by the respective program (if any).

It is necessary that the 2011 Curriculum Japanese-basis students Standard Track to complete "Intermediate English A · B" in order to apply for a Field Study offered in English.

English (06 curriculum)	Introduction	Fundamental I	Fundamental II	Intermediate I	Intermediate II	Advanced I	Advanced II
English (11 curriculum)	Elementary English AB	Pre-Intermedia te English AB	Intermediate English AB	Upper-Intermedi ate English AB	Advanced English 1AB	Advanced English 2AB	
Japanese	Fundamental I	Fundamental II	Fundamental III	Intermediate	Pre-Advanced (Advanced I)	Advanced (Advanced II)	-
Chinese	I	II	III	IV	-	-	-
Korean	I	II	III	IV	-	-	-
Thai	I	II	III	IV	-	-	-
Vietnamese	I	II	III	IV	-	-	-
Malay/Indonesian	I	II	III	IV	-	-	-
Spanish	I	II	III	IV	-	-	-

**[For Overseas Program Only]
PASSPORT / VISA INFORMATION**

Do you have a valid passport?	Yes	Passport no. [] Expiration date [(Y)_____ (M)_____ (D)_____] Name as printed in your passport;- Surname [] Given name [] Middle name[]
	No (Currently applying or will apply soon)	Date of application (or date you will apply): [(Y)_____ (M)_____ (D)_____] Passport till be issued by: [(Y)_____ (M)_____ (D)_____] Name which will be printed in your passport:- Flight tickets will be booked based on the following spelling. Please note that you won't be able to board airplane in case the name of the boarding pass and passport doesn't match. Surname [] Given name [] Middle name[]

Student ID(_____)	Name(_____)
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**[For Overseas Program Only]
PASSPORT / VISA INFORMATION**

VISA	Do you have a valid VISA to enter the country where the field study will take place? Yes No Not necessary I am not sure if I need a VISA.
【For non-Japanese nationals only】 Japanese Student Visa	Do you need to renew your Japanese Student Visa within two months before/after the field activity? Yes Valid till [(Y)_____ (M)_____ (D)_____] No Validity of the Japanese Student Visa [(Y)_____ (M)_____ (D)_____]
<p>* It is the applicant's responsibility to obtain a valid passport by the designated date by each program.</p> <p>* Concerning visa application, please follow instructions for each program.</p> <p>* It is the responsibility of the applicant to make sure that the timing to renew your period of stay does not overlap with the timing of the program. For detailed information about extending the period of stay, please refer to the 'Student Life Edition' of the Student Handbook.</p> <p>* Applicants may not be allowed to travel overseas (including applicant's home country) before/after the program depending on the timing of the VISA application.</p>	

IMPORTANT

STUDENT CHECK LIST: Applicant is requested to check the followings before submission.

Application form	<ul style="list-style-type: none"> · For Chinese Immersion / Korean Immersion program, please use Japanese format. · For English / Malay/Indonesian / Spanish Immersion program, please use English format.
Application essay	<ul style="list-style-type: none"> · Please refer to instruction in the essay form.
Pledge	<ul style="list-style-type: none"> · Only the pledge with the <u>original parent/guardian signatures</u> is accepted. · Applicant is required to set his/her seal on the pledge. · If parent/guardian is a Japanese national, both original signature and a seal are required. · If parent/guardian is not a Japanese national, only an original signature is required. (Seal is not required.)
Photo	<ul style="list-style-type: none"> · Please attach it to the 1st page of this application form.
Copy of passport	<ul style="list-style-type: none"> · Please put your student ID number and submit in <u>A4 size</u>.
Copy of language proficiency test (TOEFL, TOEIC, Chinese, Korean etc.)	<ul style="list-style-type: none"> · Please submit according to a program requirement. · Please put your student ID number and submit in <u>A4 size</u>.

Office Use	
Approved Not approved	Signature by a faculty in charge: _____

- Pledge / Agreement -

Attention: President Shun Korenaga of Ritsumeikan Asia Pacific University

I, (ID Number _____ Name _____), have carefully read the syllabus and wish to participate in the below program with the full understand of the program's aim and purpose. Upon application, I pledge and agree to the following.

*After checking the below items, please check the boxes .

(1) Pledge items

I will not cancel after being accepted to the program. If I cancel for unforeseeable reasons, I will pay the fees incurred.

I will not take a leave of absence and will be enrolled during the semester the program is offered (2013 Fall) and the semester the course is registered in (2014 Spring).

I will attend all courses and guidance sessions including the pre-program and post-program sessions, the program, the risk management class, and so on.

I will follow the program itinerary, as well as the designated meeting/departure locations and time.

(2) Terms of Agreement

Special accommodations will not be made if the program period overlaps with a curricular course, a make-up class, exams, make-up exams, or course registration. Please confirm the Academic Calendar and program period in advance.

I will use the services designated for the program such as round trip flight, travel agency, and accommodation.

I will withdraw from the program if I am not accepted and cannot apply for a visa or I cannot receive the necessary visa and passport by the designated deadline. The University will not bear any responsibility for disadvantages caused by not receiving the visa and passport by the designated deadline.

After being accepted to the program, students will be asked to report on any treatment currently received for mental or physical illness so that the appropriate medical treatment can be given during the program. If you have any health concerns, please consult with your doctor or the Health Clinic. Depending on the symptoms, students may be asked to withdraw from the program by the University or by the host institution.

To prioritize student safety, programs may be cancelled in response to "tension in world affairs." If a program is cancelled or terminated due to a natural disaster, strikes, infectious diseases, sudden political changes, terrorism and other inevitable situations, Ritsumeikan Asia Pacific University will not return the fees nor pay for damages.

Students who do not follow University directions by not submitting the necessary documents or not participating in the designated classes and guidance sessions will be asked to withdraw from the program.

Students who do not pay the application fee by the designated deadline will be asked to withdraw from the program.

I will not object if my participation is cancelled because I did not comply with the above terms.

Submission date: (Y)2013 (M) _____ (D) _____

Signature: _____